

## I. CALL TO ORDER

Agreement from Board members that in the absence of SKHHP Chair and Vice-Chair, Executive Manager, Angela San Filippo, will conduct the meeting.

Angela San Filippo called the virtual meeting to order at 1:02 PM.

### a. ROLL CALL/ESTABLISHMENT OF QUORUM

**Executive Board members present:** Brian Wilson, City of Burien; Joseph Cimaomo, City of Covington; Traci Buxton, City of Des Moines; Sarah Bridgeford, Alternate City of Federal Way; Kelly Rider, Alternate King County; Sue-Ann Hohimer, City of Normandy Park; Ryan McIrvine, City of Renton; Tom McLeod, City of Tukwila.

**Other attendees:** Angela San Filippo, SKHHP; Trish Abbate, SKHHP; Nicole Nordholm, City of Des Moines; Marty Kooistra, Housing Development Consortium; Alexis Mercedes Rinck, King County Regional Homelessness Authority; Laurel Humphrey, City of Tukwila; JC Harris, City of Des Moines; Amy Arrington, City of Normandy Park; McCaella Daffern, King County; Patience Malaba, Housing Development Consortium; Dafne Hernandez, City of Covington; Hannah Bahnmler, City of Renton; Mark Santos-Johnson, City of Renton; Colleen Brandt-Schluter, City of Burien.

## II. REVIEW AGENDA/AGENDA MODIFICATIONS

San Filippo added item b) Housing Action Plan Implementation Grants discussion to New Business.

## III. APPROVAL OF AUGUST 27, 2021 MINUTES

Traci Buxton moved to approve the August 27, 2021 minutes as amended; Brian Wilson seconded the motion. Motion passed unanimously (7-0). Kelly Rider joined the meeting following this vote.

## IV. EDUCATION ITEM

Alexis Rinck with the King County Regional Homelessness Authority (KCRHA) provided an overview and update on subregional planning. A high level overview of the role of KCRHA within Seattle and King County was provided, along with KCRHA's organizational structure, and the work that led to the creation of the entity. KCRHA assumed contracting from King County and Seattle and will take on a full system re-bid in 2023, which holds the potential for significant changes. KCRHA is also seeking additional funding to add peer navigation outreach, high quality data tracking and bridge housing.

As part of the subregional planning work, within South King County Rinck has met with 71 different people representing 51 different organizations and attended several provider and jurisdictional meetings throughout the subregion to build relationships and direct connections. Rinck will share the spreadsheet and requests feedback if any community leaders or partners are missing. South King County site visits are also underway to see services in person. A snapshot report will be released next week, which will outline the timeline and work conducted so far. Paul Tan will be the new South King County Sub-Regional Planning Coordinator, beginning October 1.

## V. NEW BUSINESS

### a. Inaugural Advisory Board recommended appointments

Trish Abbate provided a summary of the Advisory Board recruitment, selection process, and recommended candidates. Abbate reviewed adopted Resolution 2021-02 and highlighted the

identified priority values and experience sought in Advisory Board candidates along with application and interview questions, which inquired about candidates connection to South King County, their understanding of and commitment to racial equity work, what they expected to contribute and gain from participation on the Advisory Board, and why increasing affordable housing access in South King County is important. Communications and outreach to promote recruitment were detailed along with the selection committee creation and selection process. 19 applications were received, with 17 received before the priority deadline of June 30, 15 interviews were conducted, one applicant canceled the interview and declined to reschedule, and one candidate did not meet the minimum criteria. The selection committee considered geographic area, personal demographic identities, and connections to communities and areas of expertise. The full SKHHP Staff Work Group met to conduct a final review of applicants and reach a consensus Advisory Board recommendation.

Grounded in the knowledge that BIPOC communities are disproportionately represented in people experiencing homelessness and housing insecurity and are currently and historically underrepresented in positions of power, SKHHP committed to ensuring Advisory Board demographics represent South King County. An estimated 45% of South King County residents identify as BIPOC. Given the composition detailed in this recommendation, 58% of the Advisory Board identifies as BIPOC. The collective identities of the recommended board include individuals who identify as Asian, Black, Latinx, immigrant, veteran, and LGBTQ+. The geographic representation includes individuals who live and work in Auburn, Burien, Covington, Des Moines, Federal Way, Kent, Renton, Tukwila, and unincorporated King County, as well as those who work in professional roles that serve the South King County region.

The selection committee identified deeper geographic diversity along with affordable housing development and housing finance expertise as missing elements and decided to maintain three empty seats for additional targeted recruitment, which has already begun.

#### *Recommended Candidates*

Andrew Calkins  
Ryan Disch-Guzman  
Idabelle Fosse  
Kaitlin Heinen  
Jennifer Hurley  
Aaron Johnson  
Amy Kangas  
Uche Okezie  
Dorsol Plants  
Maju Qureshi  
Linda Smith  
Menka Soni

Discussion ensued on whether to appoint candidates individually or as a whole. Discussion occurred around potential conflict of interests in candidates and the need to create rules and guidelines around recusal and also the need to create a process for removal of an Advisory Board member if concerns arise in the future. These processes and details will be part of a future conversation around bylaws with the Advisory Board itself where the Executive Board will have final approval.

Brian Wilson moved to approve and appoint all the recommended candidates as a whole; Tom McLeod seconded the motion. Motion passed with one opposed (7-1, Cimaomo opposed).

## **b. Housing Action Plan Implementation Grants discussion**

HB1923 included a funding opportunity through the Department of Commerce for Housing Action Plans. Six SKHHP cities have worked on Housing Action Plans over the past year. The funding is available for implementation of existing Housing Action Plans or the creation of new Housing Action Plans for jurisdictions who have not created one yet. In collaboration with the six SKHHP cities with existing Housing Action Plans, there is a proposal to request funding for SKHHP to create an affordable housing tracking and monitoring program, incorporating regulated and unregulated affordable housing. San Filippo asked for a letter of support from the Executive Board, general Board agreement to coordinate with SKHHP Chair to provide a letter of support.

## **VI. OLD BUSINESS**

### **a. Follow-up discussion on Tim Thomas presentation**

Following last month's Executive Board meeting and Tim Thomas' presentation, San Filippo facilitated a conversation about how SKHHP can use what was shared to inform priorities and work moving forward. Comments shared via email after the presentation included:

- Spend more time understanding how to preserve existing affordable housing and keeping rents low
- Tenant Protections
- How to communicate effectively with wealthier subregions about efforts to increase affordability and reduce displacement
- Work quickly to stand up capital fund and begin fund deployment
- As we move forward within our means, need to explore priorities before taking on new projects or goals
- Helpful for SKHHP to provide additional education/training, facilitation, and tools/examples to help local government better address these issues
- SKHHP is a means to amplify voices of our local governments in meeting regional need for affordable housing and gathering data, resources, and support that partner cities may need in addressing housing challenges
- Consider larger forums and trainings with SKHHP member cities to learn more about and help advance these issues
- SKHHP is already applying appropriate philosophy to the information presented through local, regional, and state advocacy work
- SKHHP staff is at capacity in meeting our present goals, is the question asking if we should consider reprioritizing?

Discussion around community driven development and the opportunity for that in South King County and how to utilize the housing capital fund to support organizations who are successfully working to prevent displacement. Additional comments shared about the eviction moratorium lifting and the process of determining what the best combination of tenant protections and policies is to prevent evictions. Burien shared that a local eviction moratorium is being considered with the end date to be determined either December 31 or January 15, 2022. Marty Kooistra highlighted the importance of right of notice for existing affordable housing combined with the ability to purchase such properties. Conversation took place around rental housing registration and the role that plays in tracking affordable housing.

### **b. SKHHP Housing Capital Fund update**

San Filippo provided a brief update that work is ongoing in the background and at the next meeting the evaluation criteria that was introduced at the last meeting will be discussed and the topic of

materials and building a case for private philanthropic investment will be introduced. First SKHHP Foundation board meeting occurred on 9/8/2021. Washington state nonprofit status is in place for the SKHHP Foundation and the 501(c)(3) status is pending.

**VII. UPDATES/ANNOUNCEMENTS**

SSHAP kick off meeting is October 13.

**VIII. NEXT MEETING – October 22, 2021 – 1-3pm**

**IX. ADJOURN**

San Filippo adjourned the meeting at 2:53pm.