



**SKHHP Advisory Board  
January 5, 2023, 6:00 – 8:00 PM  
Zoom Meeting**

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**Zoom Link:** <https://us06web.zoom.us/j/89734407973?pwd=cnIISFU4dXFJaFN5TGlwTWIxZHINZz09>

**Meeting ID:** 897 3440 7973

**Password:** 981696

**Phone:** 253-215-8782

**In person option for public attendance:**

City of Auburn Annex  
Conference Room 2  
Auburn, WA 98001

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<b><u>Time</u></b>	<b><u>Agenda</u></b>
<b>6:00</b>	<b>Welcome / Introductions / Opening</b>
<b>6:10</b>	<b>December 1, 2022, Meeting Minutes (<i>Attachment A</i>)</b>
<b>6:15</b>	<b>Housing Capital Fund Update and Next Steps</b>
<b>6:30</b>	<b>Burien Affordable Housing Demonstration Project- City Perspective</b>
<b>6:50</b>	<b>Burien Affordable Housing Demonstration Project- Community Perspective</b>
<b>7:10</b>	<b>Q &amp; A on Burien Affordable Housing Demonstration Project</b>
<b>7:30</b>	<b>Update on SKHHP Executive Manager Hiring</b>
<b>7:40</b>	<b>Review of Advisory Board Candidates (<i>Attachment B</i>)</b>
<b>7:50</b>	<b>Updates / announcements</b>
<b>8:00</b>	<b>Closing</b>



## I. CALL TO ORDER

Angela San Filippo called the meeting to order at 6:13 pm

## II. ROLL CALL/ESTABLISHMENT OF QUORUM

**Advisory Board members present:** Andrew Calkins, Uche Okezie, Amy Kangas, Dr. Linda Smith, Maju Qureshi; Ryan Disch-Guzman; Aaron Johnson; Jennifer Hurley

**Other attendees:** Angela San Filippo, SKHHP; Dorsol Plants, SKHHP; Jason Gauthier, SSHAP

## III. NOVEMBER 3, 2022 MEETING MINUTES

There were no questions, concerns, or edits were to the meeting minutes, November 3 meeting minutes are approved.

## IV. UPDATE ON ADVISORY BOARD CANDIDATES

Dorsol provided an update on outreach and recruitment for open positions on the Advisory Board, gratitude for advisory board members helping with the process. The intention will be to bring forward a group of folks for appointment by the Executive Board rather than one at a time.

## V. HOUSING CAPITAL FUND APPLICATION DISCUSSION AND DELIBERATION

Angela provided a short recap of the application review from the November meeting, advisory board evaluation matrix got through EcoThrive and Habitat applications and partway through the Mercy Housing application.

Intention tonight is to complete the review of the Mercy Housing evaluation matrix and to bring forward a funding allocation recommendation to the Executive Board at their December 16 meeting.

Ryan Disch-Guzman recused himself from the Mercy Housing review.

Group discussion got through the evaluation matrix for Mercy Housing. The Advisory Board made the funding allocation recommendation to fully fund the Habitat and Mercy Housing applications.

Andrew Calkins and Maju Qureshi will present the Advisory Board's funding allocation recommendation at the December 16<sup>th</sup>, 2022 SKHHP Executive Board meeting.

## VI. OUTREACH AND RECRUITMENT FOR SKHHP EXECUTIVE MANAGER

Angela provided an updated on the outreach and recruitment for the Executive Manager position. Interviews were held in the first week of December which included Angela and members from both the Advisory Board and the Staff Work Group. Out of the five candidates interviewed, three were put forward for the second round of interviews.

The second round of interviews will include a subset of the Executive Board. The intent will be to put forward a candidate for review in executive session at the December SKHHP Executive Board meeting.

Andrew Calkins appreciated the opportunity to participate in the interview process.

### **UPDATES/ANNOUNCEMENTS**

Schedule for 2023 Advisory Board liaisons to the Executive Board will be randomized and Dorsol will send out the schedule.

Dorsol encouraged Board members to send him suggestions on training and/or education opportunities.

### **VII. CLOSING/ADJOURN**

Meeting adjourned at 7:59 pm

DRAFT

### Advisory Board Candidate Evaluation

Applicant Name	Does the applicant meet the minimum qualifications? (Yes/No)	Name of employer or community organization (if applicable)	Race/ethnicity	Age range (please select one)	Gender identity	Does the applicant live, work, or are they affiliated with housing and/or homelessness service provision in South King County? (Yes/No)	Identify South King County regions and/or cities they live, work, or are otherwise affiliated	Does the applicant express interest in understanding and working to undo impacts of institutionalized racism and disparities experienced by BIPOC communities? (Yes/No)
Cathy S	Yes		Unlisted	55-64	She/Her	Yes	rien, Des Moines, Tukw	Yes
Patience M	Yes	HDC	Black	25-39	She/Her	Yes	County-wide	Yes
Tina N	Yes	Verity CU	White	55-64	She/Her	Yes	County-wide	Yes

Based on the information the applicant shared, please indicate which communities they are personally or professionally affiliated with:											Based on information the applicant shared, please note areas they expressed knowledge and experience:			
Low-income households	Immigrant and/or refugee populations	People living with disabilities and/or behavioral health needs	People experiencing homelessness or housing insecurity	BIPOC	Aging adults/seniors	LGBTQ+	Multi-generational households	Youth	Veterans	People with criminal history	Affordable housing/nonprofit housing development	Tenant rights education/advocacy	Affordable rental and homeownership housing finance	SKC communities and community-based orgs and/or local and regional governance structures
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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