

**SKHHP Executive Board
January 20, 2022, 1:00 – 3:00 PM
Virtual – Zoom Meeting**

Video conference:

<https://us06web.zoom.us/j/99857398028?pwd=eXFiMmJpQm1abDZmMmRQbHNOYS8ydz09>

OR by phone: 253-205-0468

Meeting ID: 998 5739 8028 | **Password:** 085570

Or in person public attendance at:

City of Auburn Annex
Annex Conference Room 2
1 East Main Street
Auburn, WA 98001

I. CALL TO ORDER 1:00
ROLL CALL
INTRODUCTIONS OF ADVISORY BOARD MEMBERS
AND OTHER ATTENDEES

II. REVIEW AGENDA/AGENDA MODIFICATIONS

III. ELECTION OF CHAIR & VICE-CHAIR 1:15

- a.** Purpose: elect Chair and Vice-Chair officer positions to serve in 2023.

Background: Chair and Vice-Chair positions are elected annually. The Chair of the Executive Board presides overall meetings of the Executive Board. The Vice-Chair shall in the absence of the Chair, perform all duties incumbent upon the Chair. Chair and Vice-Chair positions are elected from the appointed members of the Board to serve an annual term.

Nominations accepted for Chair and Vice-Chair positions.

Motion is to approve the nomination for Chair.

Motion is to approve the nomination for Vice-Chair.

IV. APPROVAL OF December 16, 2022 MINUTES Page 3
(ATTACHMENT A)

Motion is to approve the December 16, 2022 SKHHP Executive Board meeting minutes

V. OLD BUSINESS

a. Affordable Housing Inventory Update	1:30 – 2:00
<u>Purpose:</u> Update from Berk Consulting on the Affordable Housing Inventory Project	
<u>Background:</u> SKHHP entered into an agreement with Berk Consulting for the development of a data dashboard and online map tool to track and monitor regulated and unregulated affordable housing stock.	
<u>Staff presentation:</u> Dorsol Plants and Berk Consultant, Kevin Gifford	
For review, discussion, and Board feedback only, no action is proposed.	
VI. NEW BUSINESS	2:00 – 2:15
b. Appointment of New Advisory Board Members	Page 5
<u>Purpose:</u> Appointment of slate of candidates for vacant positions on the Advisory Board (ATTACHMENT B)	
<u>Background:</u> Consistent with SKHHP’s mission, the Advisory Board was formulated in November 2021 to provide recommendations and support the Executive Board. The Advisory Board is to consist of at minimum 12 members, but no more than 15.	
<u>Motion</u> is to appoint slate of candidates to Advisory Board	
VII. EDUCATIONAL ITEM	2:15 – 2:45
a. 2023 State Legislative Preview	
<u>Purpose:</u> Provide a brief update of current state legislation around housing.	
<u>Background:</u> Staff provides a brief update on the current legislation in Olympia tied to housing and which items align with the SKHHP 2023 State Legislative Priorities.	
VIII. UPDATES/ANNOUNCEMENTS	2:45
IX. ADJOURN	3:00



**SKHHP Executive Meeting
December 16, 2022**

MINUTES

I. CALL TO ORDER

Chair Nancy Backus called the virtual meeting to order at 1:03 PM.

a. ROLL CALL/ESTABLISHMENT OF QUORUM

Executive Board members present: Executive Board members present: Nancy Backus, City of Auburn; Colleen Brandt-Schluter, City of Burien; Joseph Cimaomo, City of Covington; Traci Buxton, City of Des Moines; Sarah Bridgeford, City of Federal Way; Merina Hanson, City of Kent; Eric Zimmerman, City of Normandy Park; Ryan McIrvine, City of Renton; Sunaree Marshall, King County; Cynthia Delostrinos Johnson, City of Tukwila; De'Sean Quinn, City of Tukwila; Sean Kelly, City of Maple Valley.

Other attendees: Angela San Filippo, SKHHP; Dorsol Plants, SKHHP; Laurel Humphrey, City of Tukwila; Bambi Chavez, HDC; Matt Torpey, City of Maple Valley; McCaela Daffern, King County; Nicole Nordholm, City of Des Moines; Jason Gauthier, SSHAP; Hannah Bahnmler, City of Renton; Alex Bruell, Federal Way Mirror; Abby Anderson, KC RHA; Patti Spaulding-Klewin, City of Federal Way; Terri Cleveland, Fairfield Senior Housing; Maju Qureshi, SKHHP Advisory Board; Andrew Calkins, SKHHP Advisory Board; Colin Morgan-Cross, Mercy Housing Northwest; JC Harris, City of Des Moines; Dafne Hernandez, City of Covington; Russel Joe, Master Builders Association.

II. REVIEW AGENDA/AGENDA MODIFICATIONS

No agenda modifications.

III. APPROVAL OF NOVEMBER 18, 2022, MINUTES

Joseph Ciamomo moved to approve the November 18th, 2022 minutes as presented; Sean Kelly seconded the motion. Motion passed unanimously (11-0).

IV. NEW BUSINESS

a. 2022 SKHHP HOUSING CAPITAL FUND RECOMMENDED ALLOCATIONS

Angela San Filippo, Maju Qureshi, and Andrew Calkins presented the SKHHP Advisory Board's recommendation for the 2022 Housing Capital Fund.

SKHHP Advisory Board recommended fully funding both the Mercy Housing Northwest requested amount of 1,093,308 and Habitat for Humanity SKKC requested amount of \$300,000. A total funding recommendation of \$1,393,308.

Joseph Ciamomo moved to approve the SKHHP Advisory Board Capital Fund recommendations and move forward to member City Councils; Cynthia Delostrinos Johnson seconded the motion. Motion passed unanimously (11-0)

b. 2023 EXECUTIVE BOARD MEETING SCHEDULE

Nancy Backus reviewed the 2023 Executive Board meeting schedule and opened the floor for discussion on continuing the meeting virtually or transitioning to a hybrid meeting model.

Discussion occurred around meeting in-person, but with gradual transition, four meetings in 2023 being in-person and eight being virtual. A desire to focus the in-person meetings on topics and discussions better handled face to face was expressed. Additional discussion occurred around providing a hybrid meeting option to accommodate those with continuing health concerns.

Joseph Ciamomo moved to approve the 2023 Executive Board meeting schedule with a quarterly in-person meeting option, Sunaree Marshel seconded the motion. (11-0)

V. Executive Session

Consistent with RCW 42.30.120(g), to evaluate the qualifications of an applicant for public employment

Ryan McIrvine nominated Hannah Bahnmler for the position of Executive Manager of SKHHP

Eric Zimmerman nominated Claire Goodwin for the position of Executive Manager of SKHHP

Nomination of Hannah Bahnmler received 5 votes (Burien, Covington, King County, Renton, Tukwila)

Nomination of Claire Goodwin received 6 votes (Auburn, Normandy Park, Federal Way, Kent, Des Moines, Maple Valley)

Nancy Backus spoke highly of the qualifications of both candidates and confirmed that the City of Auburn would move forward with making an offer to Claire Goodwin.

VI. UPDATES/ANNOUNCEMENTS

Executive Board acknowledged the importance of Angela San Filippo's contributions to the success of SKHHP

VII. ADJOURN

Nancy Backus adjourned the meeting at 3:00 pm

2023 Advisory Board Candidates

Tina Narron provides a wealth of experience in the financial services industry. She started her career as a teller and has worked her way up through senior lending positions before ending up in executive leadership. In addition to managing all aspects of lending for billion-dollar loan portfolios, Tina has also helped lead organizational and cultural transformations at credit unions to improve member service.

In her role as Verity Credit Union's Chief Lending Officer, Tina believes that her team is essential to helping people achieve their dreams. As such, she is responsible for contributing to the development of loan products and services and equipping her lending team with the tools they need to be successful. Verity is here to empower communities to dream boldly, but also feel good about how they will get there.

In her spare time, Tina enjoys charity work, cooking, and spending time with friends and family.

Cathy Sisk has worked for Mary's Place for the last five years as a Family Engagement and Stability Coordinator. A resident of South King County, she brings a first-hand experience of the challenges of housing displacement leading to homelessness. Taking from that experience, Cathy now works to ensure families have rental stability and the resources to stay a part of their communities. When not working, she coaches cheerleading, and is the Director of the Youth & Children's Division of the Pacific Northwest Conference A.M.E Church.

Patience Malaba is the Executive Director of the Housing Development Consortium. Prior to this role, she served as HDC's Director of Government Relations and Policy.