



**SKHHP Executive Meeting  
December 16, 2022**

**MINUTES**

**I. CALL TO ORDER**

Chair Nancy Backus called the virtual meeting to order at 1:03 PM.

**a. ROLL CALL/ESTABLISHMENT OF QUORUM**

**Executive Board members present:** Executive Board members present: Nancy Backus, City of Auburn; Colleen Brandt-Schluter, City of Burien; Joseph Cimaomo, City of Covington; Traci Buxton, City of Des Moines; Sarah Bridgeford, City of Federal Way; Merina Hanson, City of Kent; Eric Zimmerman, City of Normandy Park; Ryan McIrvine, City of Renton; Sunaree Marshall, King County; Cynthia Delostrinos Johnson, City of Tukwila; De'Sean Quinn, City of Tukwila; Sean Kelly, City of Maple Valley.

**Other attendees:** Angela San Filippo, SKHHP; Dorsol Plants, SKHHP; Laurel Humphrey, City of Tukwila; Bambi Chavez, HDC; Matt Torpey, City of Maple Valley; McCaela Daffern, King County; Nicole Nordholm, City of Des Moines; Jason Gauthier, SSHAP; Hannah Bahnmler, City of Renton; Alex Bruell, Federal Way Mirror; Abby Anderson, KC RHA; Patti Spaulding-Klewin, City of Federal Way; Terri Cleveland, Fairfield Senior Housing; Maju Qureshi, SKHHP Advisory Board; Andrew Calkins, SKHHP Advisory Board; Colin Morgan-Cross, Mercy Housing Northwest; JC Harris, City of Des Moines; Dafne Hernandez, City of Covington; Russel Joe, Master Builders Association.

**II. REVIEW AGENDA/AGENDA MODIFICATIONS**

No agenda modifications.

**III. APPROVAL OF NOVEMBER 18, 2022, MINUTES**

Joseph Ciamomo moved to approve the November 18th, 2022 minutes as presented; Sean Kelly seconded the motion. Motion passed unanimously (11-0).

**IV. NEW BUSINESS**

**a. 2022 SKHHP HOUSING CAPITAL FUND RECOMMENDED ALLOCATIONS**

Angela San Filippo, Maju Qureshi, and Andrew Calkins presented the SKHHP Advisory Board's recommendation for the 2022 Housing Capital Fund.

SKHHP Advisory Board recommended fully funding both the Mercy Housing Northwest requested amount of 1,093,308 and Habitat for Humanity SKKC requested amount of \$300,000. A total funding recommendation of \$1,393,308.

Joseph Ciamomo moved to approve the SKHHP Advisory Board Capital Fund recommendations and move forward to member City Councils; Cynthia Delostrinos Johnson seconded the motion. Motion passed unanimously (11-0)

**b. 2023 EXECUTIVE BOARD MEETING SCHEDULE**

Nancy Backus reviewed the 2023 Executive Board meeting schedule and opened the floor for discussion on continuing the meeting virtually or transitioning to a hybrid meeting model.

Discussion occurred around meeting in-person, but with gradual transition, four meetings in 2023 being in-person and eight being virtual. A desire to focus the in-person meetings on topics and discussions better handled face to face was expressed. Additional discussion occurred around providing a hybrid meeting option to accommodate those with continuing health concerns.

Joseph Ciamomo moved to approve the 2023 Executive Board meeting schedule with a quarterly in-person meeting option, Sunaree Marshel seconded the motion. (11-0)

**V. Executive Session**

Consistent with RCW 42.30.120(g), to evaluate the qualifications of an applicant for public employment

Ryan McIrvn nominated Hannah Bahnmilller for the position of Executive Manager of SKHHP

Eric Zimmerman nominated Claire Goodwin for the position of Executive Manager of SKHHP

Nomination of Hannah Bahnmilller received 5 votes (Burien, Covington, King County, Renton, Tukwila)

Nomination of Claire Goodwin received 6 votes (Auburn, Normandy Park, Federal Way, Kent, Des Moines, Maple Valley)

Nancy Backus spoke highly of the qualifications of both candidates and confirmed that the City of Auburn would move forward with making an offer to Claire Goodwin.

**VI. UPDATES/ANNOUNCEMENTS**

Executive Board acknowledged the importance of Angela San Filippo’s contributions to the success of SKHHP

**VII. ADJOURN**

Nancy Backus adjourned the meeting at 3:00 pm