



## I. CALL TO ORDER

Dorsol Plants called the meeting to order at 6:09 pm.

## II. ROLL CALL/ESTABLISHMENT OF QUORUM

**Advisory Board members present:** Andrew Calkins, Uche Okezie, Dr. Linda Smith, Jennifer Hurley, Cathy Sisk, Patience Malaba, Tina Narron, Menka Soni

**Other attendees:** Claire Vanessa Goodwin, SKHHP; Dorsol Plants, SKHHP; Jason Gauthier, SSHAP; Abby Anderson, KC RHA

## III. FEBRUARY 2, 2023, AGENDA

Motion to approve modified agenda by Uche, Second by Menka. (8-0)

## IV. DECEMBER 1, 2022, MEETING MINUTES

Motion to approve December 1, 2022 Minutes by Dr Linda, Second by Menka. (8-0)

## V. HOUSING CAPITAL FUND UPDATE

SKHHP Staff have been presenting before SKHHP Partner City Councils requesting resolutions approving usage of the Housing Capital Funds per the Advisory and Executive Board recommendation. Federal Way has passed resolution, Claire met that day with Kent, and the remaining partner cities are scheduled. We anticipate all cities will have passed resolutions by the March 17<sup>th</sup> Executive Board meeting.

## VI. ADVISORY BOARD BYLAW REVIEW & UPDATE

Current Advisory Board Bylaws have set quorum for our meetings to be above the simple majority standard set in the ILA. This places a heavier burden on Board members to attend to be able to hold our meetings in any capacity. While the intent was to ensure the presence of as many community voices, it means no work can be accomplished without a significant number of Board members. There is a middle road where quorum can be set at a simple majority, but any Board member could table a discussion for further feedback from missing members.

Motion to amend the Bylaws to set Quorum at simple majority by Jennifer, second by Dr Linda (For: 7) (Opposed: 0) (Abstained: 1)

Previously, the Advisory Board selected to not have Officer positions for the Board, with the SKHHP Program Coordinator serving in the role of setting the agenda and facilitating the meeting. The intent was to revisit the discussion the following year. Question was raised on if this is still the best structure for a citizen lead board.

Some interest was expressed, but questions were raised about ensuring that the officer positions would be able to be effective and not just the creation of another system. Discussion was also had about the time and ability to connect with potential educators for agenda topics. Question was asked about the compensation and additional meetings to fulfill the role of officer, currently compensation is only budgeted for the 12 Advisory Board and 1 Executive Board meeting.

SKHHP Staff offered to do further research and provide examples of other board structures. Request was made to send out a poll prior to next meeting to determine if there would be interest in serving in any form of officer role.

Question was asked if evening meetings were required by the ILA. The ILA only speaks to the frequency of the meetings but leaves the day and time up to discretion of the Board. The hope with an evening meeting was that it would empower more community members to attend. Request was made to send a poll out asking for suggested days and times.

Additional changes were made to the bylaw to update them to include the Compensation for Advisory Board members. Another addition included language around the use of alternates for organizational members of the Advisory Board.

## **VII. CLOSING/ADJOURN**

Meeting adjourned at 7:11 pm