



**SKHHP Advisory Board  
December 1, 2022, 6:00 – 8:00 PM  
Zoom Meeting**

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**Zoom Link:** <https://us06web.zoom.us/j/89734407973?pwd=cnIISFU4dXFJaFN5TGlwTWlxZHINZz09>

**Meeting ID:** 897 3440 7973

**Password:** 981696

**Phone:** 253-215-8782

**In person option for public attendance:**

City of Auburn Annex  
Conference Room 2  
Auburn, WA 98001

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<b><u>Time</u></b>	<b><u>Agenda</u></b>
<b>6:00</b>	<b>Welcome / Introductions / Opening</b>
<b>6:15</b>	<b>November 3, 2022, Meeting Minutes (<i>Attachment A</i>)</b>
<b>6:20</b>	<b>Update on Advisory Board Candidates</b>
<b>6:30</b>	<b>Housing Capital Fund Application Review</b>
<b>7:45</b>	<b>Outreach and recruitment for SKHHP Executive Manager</b>
<b>7:50</b>	<b>Updates / announcements</b>
<b>8:00</b>	<b>Closing</b>



## I. CALL TO ORDER

Angela San Filippo called the meeting to order at 6:13 pm.

## II. ROLL CALL/ESTABLISHMENT OF QUORUM

**Advisory Board members present:** Menka Soni, Andrew Calkins, Uche Okezie, Amy Kangas, Dr. Linda Smith, Maju Qureshi

**Other attendees:** Angela San Filippo, SKHHP; Dorsol Plants, SKHHP; Jason Gauthier, SSHAP

## III. OCTOBER 6, 2022 MEETING MINUTES

There were no questions, concerns, or edits were to the meeting minutes, October 6 meeting minutes are approved.

## IV. HOUSING CAPITAL FUND APPLICATION DISCUSSION AND DELIBERATION

Angela provided a short recap of the three funding applications received in the 2022 SKHHP Housing Capital Fund round, EcoThrive, Habitat for Humanity, and Mercy Housing. All projects are located in the City of Burien and amount to a total request of \$2.3 million, reminder that we have just under \$1.5 million available to allocate to projects in this funding round.

Angela walked through the evaluation matrix that was shared ahead of the meeting with the Advisory Board starting with the EcoThrive application. There were a lot of unanswered questions on the EcoThrive application and evaluation matrix was not completed before moving forward with discussion on the other two applications.

Group discussion got through the evaluation matrix for the Habitat for Humanity proposal and part way through the Mercy Housing proposal. Discussion will pick back up at the November meeting to finish the evaluation matrix for the Mercy application and discuss funding recommendations. The intention will be to bring forward a funding allocation recommendation to the Executive Board at their December 16 meeting.

## V. ADVISORY BOARD OUTREACH AND RECRUITMENT

Dorsol provided an update on outreach and recruitment for open positions on the Advisory Board, gratitude for advisory board members helping out with the process. The intention will be to bring forward a group of folks for appointment by the Executive Board rather than one at a time.

## VI. EXECUTIVE BOARD LIAISON REPORT OUT

Menka Soni, great experience and discussion. Highlights included approval of the 2023 state legislative priorities. Executive Board discussed at length how the laws will also benefit landlords, ultimately priorities were approved as presented with one small addition to call attention to the benefit to both landlords and tenants.

**VII. UPDATES/ANNOUNCEMENTS**

SKHHP Executive Manager position is open with first review date of November 14.

Please share with your networks, don't hesitate to share my contact information with folks that may be interested in learning more about SKHHP and/or the position.

**VIII. CLOSING/ADJOURN**

Meeting adjourned at 7:55 pm

DRAFT