

**SKHHP Executive Board  
August 19, 2022, 1:00 – 3:00 PM  
Virtual – Zoom Meeting**

**Video conference:**

<https://zoom.us/j/99857398028?pwd=eXFiMmJpQm1abDZmMmRQbHNOYS8ydz09>

**OR by phone:** 253-215-8782

**Meeting ID:** 998 5739 8028 | **Password:** 085570

**Or in person public attendance at:**

Federal Way City Hall  
Hylebos Conference Room  
33325 8<sup>th</sup> Ave South  
Federal Way, WA 98003

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|           |   |      |
|-----------|---|------|
| <b>I.</b> | <b>CALL TO ORDER</b>  | 1:00 |
|           | ROLL CALL   |      |
|           | INTRODUCTIONS OF ADVISORY BOARD MEMBERS AND OTHER ATTENDEES |      |

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|------------|---|--|
| <b>II.</b> | <b>REVIEW AGENDA/AGENDA MODIFICATIONS</b> |  |
|------------|---|--|

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|-------------|---|------------------------|
| <b>III.</b> | <b>APPROVAL OF JULY 15, 2022 MINUTES</b>  | <a href="#">Page 4</a> |
|             | (ATTACHMENT A)  |                        |
|             | <b>Motion</b> is to approve the July 15, 2022 SKHHP Executive Board meeting minutes |                        |

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|------------|---|-------------|
| <b>IV.</b> | <b>EDUCATIONAL ITEM</b>   |             |
| <b>a.</b>  | <b>A Regional Coalition for Housing (ARCH) Housing Trust Fund</b>   | 1:10 – 1:50 |
|            | <u>Purpose:</u> Presentation and discussion with ARCH staff to better understand how their housing trust fund is administered.  |             |
|            | <u>Background:</u> ARCH, a regional housing partnership on the east side of King County, has been administering a housing trust fund since the mid-1990s. The goal is to learn from their experience and gain insight as the SKHHP Executive Board enters into the first Housing Capital Fund application review process this fall. |             |
|            | <u>Guest presentation:</u> Elsa Kings, ARCH Housing Trust Fund Manager  |             |

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**For informational purposes only, no action is proposed**

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**b. King County Regional Homelessness Authority (KCRHA)**

1:50 – 2:30

Purpose: Presentation by King County Regional Homelessness Authority (KCRHA) staff providing an update on regional planning and data collection.

Background: KCRHA, formed by an interlocal agreement in 2019, is the designated Continuum of Care in King County. Staff from KCRHA was last before the SKHHP Executive Board in September 2021 to introduce their agency and planning work.

KCRHA staff will provide an update to their work over the past year, including an overview of the agency’s five year planning process, the Point in Time Count annual count of people experiencing homelessness conducted earlier this year, and their work on a sub-regional landscape analysis.

Guest presentation: Alexis Rinck

**For informational purposes only, no action is proposed**

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**V. OLD BUSINESS**

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**a. RESOLUTION 2022-04 – 2023 SKHHP WORK PLAN AND BUDGET**

[Page 9](#)

2:30 – 2:45

(ATTACHMENT B)

Purpose: Executive Board adoption of 2023 Work Plan and Operating Budget.

Background: The 2023 work plan and budget was developed in consultation with the staff work group and Advisory Board with initial Executive Board review and discussion at the June meeting. After initial Executive Board review, staff brought the work plan and budget to each SKHHP member jurisdiction to solicit feedback.

Staff presentation: Angela San Filippo

**Motion is to approve Resolution 2022-04 (ATTACHMENT B) adopting the 2023 SKHHP work plan and budget.**

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**VI. NEW BUSINESS**

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**a. 2022 SECOND QUARTER PROGRESS REPORT**

[Page 16](#)

2:45 – 2:50

(ATTACHMENT C)

Purpose: Consistent with the interlocal agreement, staff to present the second quarter budget and progress report for Executive Board review.

Background: Staff provides quarterly budget and progress reports consistent with the SKHHP Interlocal Agreement. The

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quarterly progress reports are meant to serve as an accountability and progress update as well as a tool for Board members to update their member Councils and other interested parties. Staff presentation followed by Board discussion provides opportunity for feedback prior to finalization and distribution to SKHHP partners.

**For review, discussion, and Board feedback only, no action is proposed**

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|--------------|--|-------------|
| <b>VII.</b>  | <b>UPDATES/ANNOUNCEMENTS</b>   | 2:50 – 3:00 |
|              | <ul style="list-style-type: none"><li>• SKHHP State legislative priorities progress update</li></ul> |             |
| <b>VIII.</b> | <b>ADJOURN</b>   | 3:00        |

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**SKHHP Executive Meeting  
July 15, 2022**

**MINUTES**

**I. CALL TO ORDER**

Chair Nancy Backus called the virtual meeting to order at 1:02 PM.

Welcome to SKHHP Advisory Board member and liaison, Amy Kangas.

**a. ROLL CALL/ESTABLISHMENT OF QUORUM**

**Executive Board members present:** Nancy Backus, City of Auburn; Collen Brandt-Schluter, City of Burien, Joseph Cimaomo, City of Covington; Traci Buxton, City of Des Moines; Sarah Bridgeford, City of Federal Way; Eric Zimmerman, City of Normandy Park; Ryan McIrvine, City of Renton; Sunaree Marshall, King County; Cynthia Delostrinos-Johnson, City of Tukwila; Merina Hanson, City of Kent.

**Other attendees:** Angela San Filippo, SKHHP; McCaela Daffern; King County; Laurel Humphrey, City of Tukwila; Hannah Bahnmler, City of Renton; Amy Kangas, SKHHP Advisory Board; Nicole Nordholm, City of Des Moines; Matt Torpey, City of Maple Valley; Dafne Hernandez, City of Covington; JC Harris, City of Des Moines; Amy Arrington, City of Normandy Park; Brian Lloyd, Beacon Development Group; Amanda DeFisher, FuseCorps; Nora Gierloff, City of Tukwila; Jason Gauthier, SSHA3P

**II. REVIEW AGENDA/AGENDA MODIFICATIONS**

No agenda modifications.

**III. APPROVAL OF JUNE 17, 2022 MINUTES**

Ryan McIrvine moved to approve the June 17, 2022 minutes as presented; Traci Buxton seconded the motion. Motion passed unanimously (10-0).

**IV. EDUCATIONAL ITEM**

**a. Affordable Housing 101**

Angela San Filippo introduced Brian Lloyd, Vice President of Beacon Development Group. Brian agreed to join us again to share his extensive knowledge and experience in affordable housing finance and development. Brian's presentation is particularly important this year as SKHHP embarks on the first funding cycle from the SKHHP Housing Capital Fund. Later this year the SKHHP Executive Board will be reviewing applications and will be tasked with making a funding recommendation to member Councils. Very important to continue to build our collective understanding so that the Board is able to make informed and effective decisions.

Brian asked the group for input into how the presentation is structured, and provided a brief overview of Beacon Development Group, their experience and role in affordable housing development.

Starting point with definition and income thresholds and acknowledge the presentation is focused on rental housing because that is what they do and generally the resources

available to subsidize affordable housing are focused on rental market. Question about area median income, how it is averaged across the County.

Overview of Low Income Housing Tax Credit (LIHTC) and history of support from both sides of the aisle. LIHTC are tax incentives to encourage business-based and market-based private investments. Tax credits are the primary vehicle for low-income rental housing construction and rehabilitation in the US.

The tax credit is a reduction in the company's tax liability for a period of 10 years with a 15 year compliance period. After their compliance obligation and benefit is over they typically exit the project. The original sponsor takes over and owns and operates that project moving forward.

Two types of tax credit – 9% - limited amount of State tax credit authority per capita. The Washington Housing Finance Commission (WSHFC) allocates that credit based on an application process that includes considerations such as geographic areas, sustainability, lowest incomes being served. The 9% program is a deeper subsidy that raises more equity and typically goes towards extremely low-income households.

Question regarding sustainability indicators as part of WSHFC scoring. All projects use an evergreen design standard, like the LEED program but slightly modified, on top of that WSHFC will give extra points for going above the baseline sustainability measures – solar panels, highly efficient water systems, heat recovery ventilators. Every funder underwrites the project and asks if the project is sustainable over the next 15-20 years, will the project be able to break even over time. this a sustainable project?

Equity that comes from tax credit is not debt, the investors get paid in the form of tax credit.

The majority of operating subsidies come in the form of section 8 vouchers but there are also state programs for operations. Each project has to fill the operations funding gap on a year to year basis in order to achieve sustainability and ensure a project can breakeven over time.

Question about the dependence on the IRS, and whether there is a local or regional solution that does not require intervention of the federal government.

When asked about the cost of developing affordable housing, it is important to look at the long term nature of projects. Buying something today that will last 50-75 years, when you look at an asset that lasts that long it isn't as daunting to think about the expense. The expense of affordable housing needs to be coupled with the benefits.

## **V. NEW BUSINESS**

### **a. SKHHP Performance metrics**

Since SKHHP's inception we have issued quarterly progress reports. Revisit how we are tracking progress and think about annual performance metrics that help SKHHP to communicate our organization's progress towards achieving the mission to create a coordinated, comprehensive, and equitable approach to increasing housing stability, reducing homelessness, and producing and preserving quality affordable housing in South King County.

SKHHP has identified 3 overarching objectives that inform and provide the framework for our annual work plan. These include: Housing Policy and Planning, Affordable Housing Investment, and Outreach, education, and advocacy. Potential performance metrics have been organized into these three areas.

As we talk through each of these areas and potential performance measures keep in mind that we not only want to create meaningful metrics that communicate SKHHP's progress we also need these to be based on available and/or easy to collect information.

#### *Affordable housing investment*

Recommendation to report on the geographic spread of projects. With regard to leverage – it is important to think about how whether or not we are funding a lot of projects shallowly or providing deeper subsidies that might enable project to be successful.

#### *Housing policy and planning*

Recommendation to align with mission and objectives and opportunity to help people understand what we do and what we have accomplished through technical assistance provided by staff.

Question and discussion on our visibility into the effectiveness of our partners, SKHHP is one organization in a larger system working to address these issues.

The question about larger system and outcomes may be a good question for our academic institutions, and is a large body of work to understand individual household outcomes. The West Coast Poverty Center is doing some outcome-oriented research around affordable housing and homelessness.

Discussion around accountability within the system and proving the theory of change, how other factors may be impediments to the solution. Need for data and evidence to justify this is the right investment to be making, or are there other areas (recovery, other services) that we should be focusing on. Answer is likely that the housing system needs to be focused on both, not an either or.

#### *Outreach, education, advocacy*

Recommendation to indicate data gathering activities and explanation of the interaction and outreach to investors, gathering of support, relationship building that is a substantial amount of work.

Reflecting back on all of the bullets and question about whether they are tied to an ability to receive grant funds and channel resources.

### **b. SKHHP Advisory Board stipend proposal**

During development of the 2022 budget, SKHHP Executive Board included a line item for advisory board compensation with the intention of establishing a structure for compensation before implementing such compensation. Since that time SKHHP staff conducted additional research, including interviews with peer organizations across the region. This research indicates that compensation for participation in advisory boards is a best practice and key element to full and equitable participation.

During the recruitment process for our inaugural advisory board we did not reach out to individuals with lived experience of housing instability and/or homelessness because our research also indicated that without some form of compensation for their time, asking them to participate and volunteer to share their significant experience would be a significant barrier and potentially cause unintentional harm both to those individuals and our organization.

In order to fully realize SKHHP's mission, we need to be incorporating input from people that will be impacted the greatest, therefore we need to create equitable pathways for them to participate in the process. Unpaid time is a significant barrier to engagement, especially for people impacted by housing instability and homelessness. With that in mind the staff work group and Advisory Board recommend a \$75 per meeting stipend for advisory board members that are not already being compensated for their time by their employer.

This proposal is on the lower end of what other peer organizations are providing, essentially it is a compromise that reflects SKHHP's limited budget while also recognizing and valuing our advisory board members' time, experience, and knowledge that they bring to our organization and work to reduce barriers to full and equitable participation.

Question about how long meetings last and how to determine who qualifies for compensation. Meetings are two hours and advisory board members would need to attend the majority of the meeting to receive the stipend.

Discussion ensued on the definition of volunteer and other city boards and commissions that are not paid for their time. Consideration of a compromise based on attending virtually versus in person.

Sarah Bridgeford expressed Federal Way's support for compensation – have seen the results and feels strongly that compensation is important for involving people that aren't often at the table, also appreciates that advisory board members may opt out of receiving compensation.

Joseph Cimaomo expressed Covington's position that they do not have an issue with paying individuals with lived experience, but does see an issue with paying professionals that this is their daily job even if they are not being compensated by their employer. Suggestion to look at reimbursement for gas, transportation costs, etc.

Suggestion to consider opting in rather than opting out.

McIrvine expressed fairness in compensating people for their time, feels like part of job on Council is to engage in these meetings and is therefore being compensated for being here.

Buxton expressed that this seems like a reasonable proposal, but maybe there is a way to tier it to in person versus virtual.

Representatives of Burien, Tukwila, Renton, and Federal Way expressed support of the proposal.

[Board member Delostrinos-Johnson left meeting].

Colleen Brandt-Schluter moved to accept proposal as presented, McIrvine seconded.

Acknowledge that relatively a small amount of money, but Eric Zimmerman expressed that philosophically Normandy Park is opposed to compensation for advisory board.

Buxton proposed an amendment to the motion on the table to reduce compensation from \$75/meeting to \$50/meeting if they are attending remotely. Cimaomo seconded. Six in favor of amending the motion, three opposed, amendment to the motion carries.

Seven in favor of amended motion, two opposed. Motion to compensate advisory board members \$75/meeting when attending in person and \$50/meeting when attending remotely carries.

## **VI. UPDATES/ANNOUNCEMENTS**

Establish working group to develop state legislative priorities. Volunteers to serve on the working group are: Nancy Backus, Traci Buxton, Sunaree Marshall, and Ryan McIrvine.

## **VII. ADJOURN**

Backus adjourned the meeting at 3:05 pm.

**RESOLUTION NO. 2021-03****A RESOLUTION OF THE EXECUTIVE BOARD OF THE SOUTH KING COUNTY HOUSING AND HOMELESSNESS PARTNERS (SKHHP), ADOPTING THE 2023 SKHHP WORK PLAN AND OPERATING BUDGET**

WHEREAS, pursuant to the Interlocal Agreement, the SKHHP Executive Board approves an annual work plan and budget each year to guide the work of SKHHP staff; and

WHEREAS, pursuant to the Interlocal Agreement the annual budget includes an itemization of all categories of budgeted expenses and itemization of each Party's contribution, including in-kind services; and

WHEREAS, upon adoption, the annual work plan and budget will be transmitted to each participating jurisdiction for approval by their legislative body; and

WHEREAS, the budget will not become effective until approved by the legislative body of each jurisdiction and adopted by the SKHHP Executive Board; and

WHEREAS, if a party does not approve the work plan or budget in a timely manner, the Executive Board may adopt the annual budget and work plan with a two-thirds majority vote; and

WHEREAS, the purpose of the annual work plan and budget is to provide management and budget guidance; and implement the overarching SKHHP goals to work together and share resources to increase the available options for South King County residents to access affordable housing and to preserve the existing affordable housing stock; and

WHEREAS, the 2023 work plan includes five goals with corresponding action items that further SKHHP's mission and address SKHHP's overarching objectives to promote sound housing policy and planning; increase affordable housing investment; and provide outreach, education and advocacy for South King County's housing needs.

NOW, THEREFORE, THE EXECUTIVE BOARD RESOLVES as follows:

**Section 1.** The Executive Board adopts the 2023 SKHHP Work Plan in Attachment A.

**Section 2.** The Executive Board adopts the 2023 SKHHP Operating Budget in Attachment B.

**Section 3.** Each party's contribution to SKHHP's operating budget will be transmitted on an annual basis during the first quarter of the calendar year.

**Section 4.** This Resolution will take effect and be in full force upon approval by the legislative body of each participating jurisdiction.

Dated and Signed this \_\_\_\_ day of \_\_\_\_\_, 2023.

**SOUTH KING COUNTY HOUSING AND HOMELESSNESS PARTNERS**

\_\_\_\_\_  
NANCY BACKUS, CHAIR

DRAFT

## RESOLUTION 2022-04 – ATTACHMENT A

### SKHHP 2023 WORK PLAN

#### PURPOSE

Establish a 2023 SKHHP work plan and budget that is shaped by member jurisdictions, is consistent with the SKHHP Interlocal Agreement, and furthers SKHHP's mission.

#### BACKGROUND

Established by interlocal agreement, SKHHP jurisdictions work together and share resources to increase the available options for South King County residents to access affordable housing and preserve the existing affordable housing stock.

The 2023 SKHHP work plan, developed in consultation with the staff work group and Advisory Board, builds on work done in previous years to establish a housing capital fund through pooled public resources, increase philanthropic and corporate investment through the creation of a SKHHP fundraising branch, and establish a community advisory board to help ground decision-making in community needs and interests.

The work plan is organized into five goals and corresponding action items. Each action is identified by priority as follows:

- Critical – necessary to carry out the Interlocal Agreement or fully implement previous work
- Important – priority but not necessary
- Desirable – not as high priority, would be nice to get to

Prioritization of action items acknowledges that full execution of the work plan requires SKHHP to be at full staff capacity and allows for flexibility and adaptability based on emerging issues and opportunities.

Quarterly budget and progress reports on the status of the work plan elements will be submitted to the SKHHP Executive Board and the legislative body of each member jurisdiction as follows:

**Quarter 1:** May | **Quarter 2:** August | **Quarter 3:** November | **Quarter 4:** February

In accordance with the Interlocal Agreement, the 2023 SKHHP Work Plan will be approved by the legislative body of each member jurisdiction and the SKHHP Executive Board.

#### SKHHP MISSION

South King County jurisdictions working together and sharing resources to create a coordinated, comprehensive, and equitable approach to increasing housing stability, reducing homelessness, and producing and preserving quality affordable housing in South King County.

#### OBJECTIVES

- **Housing Policy and Planning.** Share technical information and resources to promote sound housing policy
- **Affordable Housing Investment.** Coordinate public resources to attract greater private and public investment for affordable housing in South King County
- **Outreach, Education, and Advocacy.** Provide a unified voice to advocate for South King County needs at a local, regional, and state levels


**GOAL 1.** Define strategy, direction, and long-term goals to implement SKHHP  

 Interlocal Agreement

**Critical**

- Develop a long-term funding strategy for the SKHHP Housing Capital Fun and facilitate conversations with member jurisdictions to identify and explore dedicated sources of revenue for affordable housing at the local and regional level.
- Develop annual work plan and budget.
- Generate and distribute quarterly progress reports to SKHHP Executive Board and member jurisdictions.

**Important**

- Develop a plan to build capacity of SKHHP.



**GOAL 2.** Build long-term sustainability for SKHHP Housing Capital Fund.

**Critical**

- Facilitate final 2022 funding allocations through member Councils.
- Prepare contract documents and distribute funds for awarded projects.
- Monitor funded projects including evaluating performance and tracking loan payments.
- Work with administering agency to maintain records and produce regular financial reports for the SKHHP Housing Capital Fund.

**Important**

- Work collaboratively with public funders at the state and local levels to promote shared affordable housing goals and equitable geographic distribution of resources.
- Work with private investors and lenders to maximize leverage of public investment into affordable housing.
- Work with member cities and project sponsor to start developing a pipeline of projects to be funded over the next five years.
- Actively vet potential projects and lead funding policy and prioritization discussions with SKHHP Executive Board.



**GOAL 3.** Work with partner jurisdictions to enhance and develop new local policies and programs that protect existing affordable housing stock, provide housing security, and accelerate access to affordable housing.

**Critical**

- Develop subregional housing preservation strategies.
- Continue to improve and refine and conduct regular updates to housing policy matrix and affordable housing database (being developed in 2022).
- Convene city and county land use planners to share best practices and increase coordination and collaboration on housing policy and planning.
- Support efforts to advance 5-year action plan identified by the Regional Affordable Housing Task Force.

**Important**

- Develop a program to assist member cities with administering local housing incentive programs, including density bonus, multifamily tax exemption (MFTE), impact fee waivers, and other programs.



**GOAL 4.** Represent South King County and its unique affordable housing needs at all relevant decision tables and foster collaboration between partners.

**Critical**

- Represent SKHHP at relevant local and regional meetings and forums that help advance SKHHP’s mission and provide a voice for increasing access to safe, healthy, and affordable housing in South King County.

**Important**

- Build relationships with state and federal legislators through organizing work sessions, and providing progress updates.



**GOAL 5.** Further strengthen regional stakeholders’ understanding of the spectrum of affordable housing options, the range of related needs and opportunities, and the housing system.

| <b>Critical</b>   | <b>Important</b>  | <b>Desirable</b>  |
|---|---|---|
| <ul style="list-style-type: none"> <li>• Coordinate with housing organizations and stakeholder groups to provide education and engagement opportunities for elected officials, stakeholders, and community members.</li> <li>• Monthly SKHHP Executive Board educational topics on emerging housing and homelessness topics.</li> </ul> | <ul style="list-style-type: none"> <li>• Annual updates to non-SKHHP South King County cities and relevant stakeholder groups.</li> </ul> | <ul style="list-style-type: none"> <li>• Work with HDC, affordable housing developers, and city and county planners to reimagine the South King County Joint Planners and Developers work group.</li> </ul> |

## RESOLUTION 2022-04 – ATTACHMENT B

## 2023 SKHHP Operating Budget

|  |              |
|--|--------------|
| Projected beginning fund balance - January 1, 2023 | \$194,188    |
| Projected ending fund balance - December 31, 2023  | \$116,771.76 |

**REVENUES**

|  |                     |
|--|---------------------|
| Auburn   | \$34,385            |
| Burien   | \$19,838            |
| Covington                                      | \$9,919             |
| Des Moines                                     | \$9,919             |
| Federal Way                                    | \$44,965            |
| Kent   | \$44,965            |
| Maple Valley                                   | \$9,919             |
| Normandy Park                                  | \$5,290             |
| Renton   | \$44,965            |
| Tukwila  | \$9,919             |
| Unincorporated King County**                   | \$44,965            |
| King County**                                  | \$30,035            |
| Interest earnings                              |                     |
| Office space (in-kind donation)                | \$12,000            |
| <b>TOTAL REVENUES</b>                          | <b>\$321,084.00</b> |
| <i>Spend down balance</i>                      | <i>\$77,416.24</i>  |
| <b>TOTAL</b>                                   | <b>\$398,500.24</b> |
| <b>EXPENSES</b>                                |                     |
| Salaries and benefits                          | \$290,803.85        |
| Misc - travel, phone, postage                  | \$12,000.00         |
| Advisory Board compensation                    | \$14,400.00         |
| Office space (in-kind donation)                | \$12,000.00         |
| Supplies                                       | \$1,000.00          |
| Professional development                       | \$5,000.00          |
| Interfund IT                                   | \$28,160.00         |
| <b>Subtotal</b>                                | <b>\$363,363.85</b> |
| Administering agency – 10% Administrative Fee* | \$35,136.39         |
| <b>TOTAL</b>                                   | <b>\$398,500.24</b> |

\*10% administrative fee is calculated as a percentage of operating costs which does not include in-kind donations, or carry forwards.

\*\*King County contribution based on the population of unincorporated King County is shown as increasing at the same rate as other partner jurisdictions and the additional allocation decreasing to maintain a total contribution of \$75,000 per year.



# SOUTH KING HOUSING AND HOMELESSNESS PARTNERS

**2022 Second Quarter Progress Report.** The following is a SKHHP progress report for the second quarter of 2022. This quarter included development of the 2023 work plan and budget, recruitment and outreach for the SKHHP Program Coordinator position, adoption of 2022 SKHHP Housing Capital Fund Guidelines.



## GOVERNANCE AND ADMINISTRATION

- Adoption of 2022 SKHHP Housing Capital Fund Guidelines
- Adoption of Executive Board Rules of Procedure
- Development of 2023 Work Plan and Budget
- Outreach and recruitment for SKHHP Program Coordinator
- Transfer City funds committed to SKHHP Housing Capital Fund



## POLICY AND PLANNING

- Kickoff of SKHHP Affordable Housing Inventory database and dashboard
- Development of South King County housing policy matrix
- Support for implementation of South King County Housing Action Plans

## OUTREACH AND EDUCATION

### *Represent SKHHP at local and regional meetings and forums*

- Housing Interjurisdictional Team (HIJT) for Affordable Housing Committee (AHC)
- King County public funders group
- Puget Sound Regional Council (PSRC) Regional TOD Committee
- SKC Homelessness Advisory Committee (HAC)
- SKC Human Service Planners group
- Sound Cities Association (SCA) Caucus to the AHC

### *SKHHP Executive Board educational topics*

- Gregg Coburn, co-author of Homelessness is a Housing Problem
- Fair Housing Center – fair housing laws, regional enforcement and implementation
- Housing Connector –connecting private property owners to those most in need of housing

### *Strengthen regional stakeholders' understanding of housing needs in SKC*

- Presentation to PSRC Growth Management Policy Board – subregional housing panel
- Presentation on SKHHP Housing Capital Fund to philanthropic funders group
- Annual update and progress report to non-SKHHP south King County cities and stakeholder organizations

**WHO WE ARE.** Partnership formed by an interlocal agreement between 10 jurisdictions in South King County supporting collaboration and sharing of resources to effectively address housing and homelessness in the region.

**MISSION.** Create a coordinated, comprehensive, and equitable approach to increasing housing stability, reducing homelessness, and producing and preserving affordable housing in South King County.

**CONTACT.** Website: [skhhp.org](http://skhhp.org) | Phone: (253) 329-7394 | Email: [info@skhhp.org](mailto:info@skhhp.org)

**South King Housing and Homelessness Partners  
Fund Status As of June 2022**

|  | OPERATING<br>BUDGET | HOUSING<br>CAPITAL FUND | DEPARTMENT OF<br>COMMERCE GRANT |
|--|---------------------|-------------------------|---------------------------------|
| Auburn   | 29,900              | 305,338                 | 20,000                          |
| Burien   | 17,250              | 146,350                 | 20,000                          |
| Covington  | 8,625               | -                       |                                 |
| Des Moines   | 8,625               | 51,777                  |                                 |
| Federal Way  | 29,900              | 243,141                 |                                 |
| Kent   | 39,100              | 330,312                 | 20,000                          |
| Maple Valley   |                     | -                       |                                 |
| Normandy Park  | 4,600               | 2,863                   |                                 |
| Renton   | 39,100              | 337,320                 | 20,000                          |
| Tukwila  | 8,625               | 30,976                  | 20,000                          |
| Unincorporated KC  | 39,100              | -                       | -                               |
| King County additional contribution                      | 35,900              | -                       | -                               |
| Contributions/Donations                                  |                     | -                       | -                               |
| <b>INTEREST EARNINGS</b>                                 | 800                 | -                       | -                               |
| <b>Total</b>   | <b>261,525</b>      | <b>1,448,077</b>        | <b>100,000</b>                  |
| <b>EXPENDITURES</b>                                      |                     |                         |                                 |
| SKHHP Cost Reimbursement                                 | 279,860             |                         |                                 |
| Administration Fee                                       | 28,000              |                         |                                 |
| <b>Total</b>   | <b>307,860</b>      |                         |                                 |
| Beginning Fund Balance – January 1, 2022                 | 224,913             |                         |                                 |
| Estimated Ending Fund Balance – December 31, 2022        | 186,588             |                         |                                 |
| Estimated net change in fund balance – December 31, 2022 | (38,325)            |                         |                                 |

| <b>SKHHP Cost Reimbursement Detail</b> |                |
|--|----------------|
| <b>EXPENDITURES</b>                    |                |
| Wages                                  | 69,412         |
| Benefits                               | 22,313         |
| Supplies                               | -              |
| Professional Services                  | 249            |
| Interfund Allocations                  | 10,667         |
| Administrative fee                     | 7,175          |
| <b>Total</b>                           | <b>109,815</b> |