



I. CALL TO ORDER

Dana Ralph called the meeting to order at 1:07 PM.

ROLL CALL/ESTABLISHMENT OF QUORUM

Executive Board members present: Dana Ralph, City of Kent; Kristina Soltys, City of Covington; Traci Buxton, City of Des Moines; Brian Davis, City of Federal Way; Sunaree Marshall, King County; Sean Kelly, City of Maple Valley; Eric Zimmerman, City of Normandy Park; Carmen Rivera, City of Renton; James Lovell, City of SeaTac; Thomas McLeod, City of Tukwila.

Others present: James Alberson, City of Renton; Victoria Schroff, City of Maple Valley; Claire Goodwin, SKHHP Executive Manager; Dorsol Plants, SKHHP Program Coordinator; Kathleen Hosfeld, SKHHP Advisory Board; Laural Humphrey, City of Tukwila; Nicholas Matz, City of Normandy Park; McCaela Daffern, King County; Nicole Nordholm, City of Des Moines; Merina Hanson, City of Kent; Dafne Hernandez, City of Covington.

II. PUBLIC COMMENT

No public comment was provided.

III. APPROVAL OF FEBRUARY 16, 2024 MINUTES

Traci Buxton moved to approve the February 16, 2024 minutes as presented, seconded by Sean Kelly. Motion passed (10-0)

IV. AGENDA MODIFICATIONS

No modifications to the agenda were made.

V. BOARD BUSINESS

a. 2025 SKHHP WORK PLAN DEVELOPMENT

Claire Goodwin welcomed everyone to the first in-person meeting of the year and invited the Board to introduce themselves to the three new SKHHP Board Members. Claire Goodwin reviewed the agenda for the day.

Claire Goodwin facilitated an introductory ice-breaker and Board Members played human bingo with Carmen Rivera winning the game in under three minutes.

Claire Goodwin reviewed the mission statement, whereas statements, and purpose of SKHHP that are located in the SKHHP formation Interlocal Agreement (ILA).

SKHHP's Mission Statement: "South King County jurisdictions working together and sharing resources to create a coordinated, comprehensive, and equitable approach to increasing housing stability, reducing homelessness, and producing and preserving quality affordable housing in South King County."

SKHHP formation ILA Whereas statements:

“WHEREAS, the Parties have a common goal to ensure the availability of housing that meets the needs of all income levels in South King County; and

WHEREAS, the Parties wish to provide a sound base of housing policies and programs in South King County and to complement the efforts of existing public and private organizations to address housing needs in South King County; and

WHEREAS, the Parties wish to act cooperatively to formulate affordable housing policies and strategies that address housing stability, to foster efforts to preserve and provide affordable housing by combining public funding with private-sector resources, to support implementation of the goals of the Washington State (the "State") Growth Management Act, related countywide planning policies, and other local policies and programs relating to affordable housing, and to do so efficiently and expeditiously; and

WHEREAS, the Parties have determined that the most efficient and expeditious way for the Parties to address affordable housing needs in South King County is through cooperative action and pooling public and private resources; and

WHEREAS, the intent of this cooperative undertaking is not to duplicate efforts of non-profit corporations and other entities already providing affordable-housing-related services; and

WHEREAS, a cooperative work plan with a primary focus on the production and preservation of affordable housing, is needed because the lack of access to affordable housing is one of the key contributors to homelessness;

SKHHP's purpose, as described in the ILA, is as follows: "All parties to this agreement have a responsibility for local and regional planning for the provision of housing affordable to residents that work and/or live in South King County. The parties agree to act cooperatively to formulate affordable housing policies that address housing stability and to foster efforts to preserve and provide affordable housing by combining public funding with private-sector resources."

Claire Goodwin reviewed the Work Plan Development Process. The process began last month with surveys to the Executive and Advisory Board. The initial draft work plan was shared with the Staff Work Group, and feedback was received. The draft being reviewed today incorporates input from the surveys and the Staff Work Group. Based on feedback from today's discussion, Claire Goodwin will modify any needed changes to the Work Plan and present it to the Advisory Board and Staff Work Group for any final feedback. Due to her maternity leave approaching, the goal is for the Executive Board to consider the final draft of the Work Plan and Budget and consider adoption in April. Once the Executive Board adopts the 2025 SKHHP Work Plan and Budget, SKKHP staff will circulate the Work Plan and agenda materials to each Staff Work Group Member who has agreed to shepherd the Work Plan through the member City Council process this year.

The meeting agenda packet included a redline and a clean draft of the 2025 Work Plan and Budget. Based on conversations with Executive Board Members in December, there wasn't a desire to see any major changes to the Work Plan, and the four goals remain intact. All the proposed changes to the draft are made using that information, supplemented with the Work Plan survey results and the Staff Work Group feedback.

Claire Goodwin reviewed the suggested changes to the 2024 Work Plan to draft the 2025 Work Plan. Several items were removed and are proposed to not be carried forward in 2025.

Proposed items to remove:

“Develop a long-term funding strategy for the Housing Capital Fund.” During last year's discussion, it was agreed that a positive approach is to partner with others, advocate for funding at the state and federal levels, and target philanthropic partners. SKHHP is still building the collective funding response by pooling new resources from our members. Much of the focus last year and this year will be on facilitating those new revenue sources for the Housing Capital Fund.

“Work with member cities and project sponsors to start developing a pipeline of projects to be funded over the next five years.” Claire Goodwin recommends removing it from the Work Plan since it is not critical work for SKHHP, and a regional pipeline of LIHTC projects is already being developed in collaboration with other public funders.

“Continue to refine and update the housing policy matrix.” Claire Goodwin recommends removing it since this is not a body of work currently connected to any active project, and it could be reinstated administratively if it is found to be a relevant resource.

“Produce public facing communications content that highlights South King County through social media and newsletters.” SKHHP staff have been working to produce these items since last year and have found that the newsletters take an incredible amount of staff time to ensure SKHHP publishes accurate, well-vetted, public-facing materials. SKHHP staff will continue to advertise the Housing Capital Fund notice of funding availability (NOFA) and the Executive Board's recommendation on funding through a newsletter and social media.

“Manage the Affordable Housing Inventory Dashboard contract.” This work plan item references the Housing Action Plan Implementation (HAPI) grant, and that contract was finished last year. SKHHP staff will be engaging Berk Consulting to continue the maintenance and data updates this year through funding provided by SeaTac but does not need to be listed on the work plan.

“Advance work on SKHHP Foundation efforts to establish logistics, administration, and pursue federal nonprofit status.” This is recommended for removal because it is an incredible body of work where an additional full-time staff person would be needed to manage the 501c3 and resources to fund a contracted auditor with subject matter expertise in 501c3 accounting. The original intent of this work was to increase funds available for South King County-based projects. That goal can be achieved in other ways that don't involve the establishment of a 501c3, such as working with philanthropies to fund projects directly in South King County.

Three Action Items were added to the draft to reflect work currently being undertaken by SKHHP staff:

“Develop and execute contract documents and covenants for projects ready to move forward.” This is in regards to the administrative work related to the Housing Capital Fund projects.

“Meet with legislators as opportunities arise to inform about SKHHP's mission, goals, and the Housing Capital Fund.” This was important during the 2024 Legislative session to inform the legislature about the vital work being done in South King County.

“Connect affordable housing developers with property owners who intend to sell naturally occurring affordable housing (NOAH).” SKHHP staff will forward NOAH information to non-profit developers for jurisdictions with a Notice of Intent to Sell policy and pass forward direct

connections with developers who have coordinated directly with SKHHP to maintain affordability.

Two Action Items were modified:

Items related to the administration of the Housing Capital Fund were broken apart and details added. This is to provide a deeper understanding of the work SKHHP staff are doing behind the scenes to administer the Housing Capital Fund and the contract documents.

Subregional preservation strategies were modified to acknowledge the updated progress and transition into supporting the implementation of any preservation strategies where there is alignment across the majority of jurisdictions and where the item would benefit from cross-jurisdiction coordination.

Traci Buxton spoke about Goal 3 Action 14, "Meet with legislators as opportunities arise to inform about SKHHP's mission, goals, and the Housing Capital Fund," and the importance of representing the current work and needs in South King County. Dana Ralph added the work would also help avoid unintended consequences of new legislation.

Traci Buxton asked if there was a coordinated outreach related to the notice of property sales or if it was reactive to when staff became aware of potential sales. Claire Goodwin responded that this item came out of work in the SoKiHo group and is still being developed based on the needs of the member jurisdictions.

Dana Ralph sought to confirm that SKHHP staff would work in connection with the local jurisdiction when sharing information about property sales. Claire Goodwin confirmed that was the intent and would include language in the document to clarify that SKHHP staff would coordinate with local jurisdictions.

Carmen Rivera said that Goal 3 Action Item 14 should be a higher priority in the document since it was essential to the work of SKHHP. Claire Goodwin provided greater detail about the prioritization of the action items. The higher priority items are the items that are required either by the ILA or were directed as essential by the Executive Board, such as the administration of the Housing Capital Fund. Medium priority items are the items that come immediately after the higher items are accomplished, and the lower priority items are the items that are left. As a low priority, SKHHP would not actively seek opportunities, but it does not mean it's unimportant.

Carmen Rivera asked if the Executive Board members could proactively contact legislators and other elected officials to support Goal 3 Action Item 14. Claire Goodwin confirmed that was an option and that the 2024 Legislative Priority was intended for Executive Board members to be able to amplify SKHHP's voice. Dana Ralph provided historical context on how the Executive Board has handled state-level advocacy for the diverse needs of South King County. Traci Buxton added that the item was a higher priority during the formation of SKHHP and supported keeping it on the priority list. James Lovell added that state-level advocacy is complex across the subregion, which has fifteen or more legislative districts with unique challenges and needs.

Claire Goodwin developed a handout to quantify and estimate what percentage of staff time over a year would be dedicated to each work plan item. It is broken out between the two SKHHP staff roles: the Executive Manager and the Program Coordinator. Vacation and holiday time were accounted for in the assessment. Most of the Executive Manager's time is spent on the higher priority items, almost 90%. The total staff capacity for one FTE is 100%, and the

Executive Manager's capacity is reported at 106%. The Program Coordinator is reported to have a capacity of 95%, which enables the position to support projects as they come up or provide additional support where needed. The staff capacity analysis intends to provide context for the removed work plan action items and potential items to add to the work plan that Board Members identified.

Claire Goodwin reviewed the "Executive Board 2025 SKHHP Work Plan Development Survey" results. The results from Question 2, "If you had to remove two items from the 2024 work plan that don't get carried over into 2025, what would they be?" were all over the map. The Action Item to, "Produce public facing communications" had the most votes and was removed from the draft. A few votes were made to remove the efforts to establish a 501c3, which was also removed from the draft. Finally, a few votes were made to remove the 5-year project pipeline item, which was also removed from the draft.

Claire Goodwin reviewed the results of Question 1, "Is there anything missing from the 2024 work plan that you would love to see added to the 2025 work plan?" She prefaced the results, pointing out that adding any items to the work plan will likely lead to removing or deprioritizing an existing item. Half of the respondents stated that the work plan is very comprehensive and does not recommend adding items.

Two respondents stated that they were newer members and needed to be more familiar with the plan to suggest additions.

One response suggested adding an action item to work with Maple Valley to adopt an ongoing policy to fund the Housing Capital Fund. Maple Valley will begin contributing to the SKHHP Housing Capital Fund this year and developing a policy this year, therefore SKHHP will already be supporting the item this year.

One response proposed, "Coordinate subregional rules of engagement for organizations providing services for housing and homelessness in SKC to engage cities from the start." This is in response to several housing and homelessness organizations establishing themselves in South King County cities but not engaging with them. This item could mean we hold a series of meetings at the Executive Board level and work with your Human Services Planners to develop some unified rules of engagement for housing and homelessness service providers operating in South King County.

One response was to rebrand SKHHP to remove homelessness from the title. This is in response to the Executive Board's discussion about focusing on housing as the primary way SKHHP addressed homelessness. The SKHHP founding ILA may need to be changed, and significant work would be required to find consensus on a new name, update materials to reflect changes, and get the word out about the name change.

Brian Davis said that the word "homelessness" has grown to become an all-encompassing word, but some retain a narrower definition than SKHHP uses. For many, the definition of "homelessness" is specific to unsheltered individuals. SKHHP's efforts have not been specifically targeted to support the unsheltered, and including "homelessness" in SKHHP's name convolutes SKHHP's focused efforts to end homelessness through building housing.

The final response was to "discuss how best to honor homelessness in SKHHP's work." Claire Goodwin interpreted this as holding one or two meetings at the Executive Board level to discuss

this and come to an agreement. The question continues to arise, and taking time to discuss it may be beneficial for the Executive Board.

Dana Ralph added that when SKHHP was founded, the conversation was about preventing homelessness through housing. The term has evolved since SKHHP's founding, and the ILA states that SKHHP should not duplicate the work of other government agencies. The King County Regional Homelessness Authority (KCRHA) and other programs did not exist when SKHHP was founded, and it would be beneficial to understand SKHHP's relationship with these different agencies working on the topic better. She agreed that the term "homelessness" can be misleading or create confusion when someone is less informed about SKHHP's work.

Traci Buxton said one item to consider is the difference between solution and response, and SKHHP provides a productive response to homelessness. The term in SKHHP's title could be perceived as a tool or permission, and there isn't a need to respond to every aspect of the vision of SKHHP right now. This could be a growth area for SKHHP, not as a solution but as a response to homelessness. SKHHP is still too young as an organization to remove future opportunities for our work. Claire Goodwin added that everyone in the room would have a chance to vote on the three options to consider adding to the Work Plan.

Carmen Rivera agreed that King County has a vast definition of homelessness. She continued that there is much variety in service responses, and some projects create barriers to accessing services, such as denying family members the ability to stay together. Shelters are not always safe places, and program participants have reported being physically and sexually assaulted while staying in programs. The conversation about why someone would turn down a housing or shelter referral is nuanced and complex. Carmen Rivera concurred with Traci Buxton that it is too early in SKHHP's life to remove items or categories of work. While including it in SKHHP's name may confuse some people, it is also a call to action for SKHHP to do more.

James Lovell concurred with leaving homelessness in SKHHP's name. SKHHP is still young, and rebranding now could create confusion. Additionally, some of the organizations working on the issue are new, and it is not certain that they will meet the needs of South King County. He concluded that most of the region's service providers identify an increase in housing as the solution for homelessness in our region.

Kristina Soltys stated that housing and homelessness were two huge hats, and she wasn't sure it was work that SKHHP should be doing. SKHHP's priority was not to end homelessness, and she stated uncertainty that if everyone were provided a housing opportunity, it would end homelessness in a month. She was unsure if it should be eliminated from SKHHP's name, but it was worth discussing because of the growing definition of homelessness.

Eric Zimmerman added that he agreed with the challenge of the two terms, housing and homelessness. There are other groups that members of the Executive Board meet to discuss homelessness, and with the homeless policy fragmenting in different directions, SKHHP's focus on housing was great. He added that each SKHHP jurisdiction would have different views on the approach to homelessness, and focusing on housing would avoid potential divergence.

Claire Goodwin facilitated an in-person exercise to select how to respond to action items requested to be added to the work plan.

1. Coordinate subregional rules of engagement for organizations providing services for housing and homelessness in SKC to engage cities from the start. (0)
2. Rebranding to remove "homelessness" from title. (0)
3. Discuss how best to honor homelessness in SKHHP's work. (5)

Five Board members withheld their vote to select an item to add to the Work Plan, and two Board members were absent from the meeting.

Claire Goodwin reviewed the draft 2025 budget. No member jurisdiction will be moving into a new population tier, and the draft reflects a 15% increase in member dues since last year. The Executive Board adopted a policy in July 2021 to increase member dues each year by 15% through 2026. The goal was to work towards a balanced budget whereby our revenues could fully support our expenditures. Each member's City Council was briefed on the increases in 2023.

Staff salaries and benefits are proposed to increase by 5%. Interfund IT is the amount our administering agency charges to each department by FTE to support our IT needs, and it is growing by 11%. The Advisory Board compensation, travel, and supplies are unchanged, and the Professional Services/Misc category is increasing to accommodate legal assistance. This is needed to develop the housing contracts and third-party review of applications. It also incorporates professional development from the 2024 budget to align with how our administering agency tracks expenditure line items and categories. The additional funds will support the legal fees for developing and reviewing three contracts and the third-party review of two projects.

In 2023, the interest earnings from Housing Capital Fund contributions were \$132,000. The annual and quarterly reports included the interest earnings in the operating fund balance. The SKHHP founding ILA is specific in how interest earnings should be tracked but not how they should be spent. The ILA says: "Investment earnings will be credited to each individual/sub-account on a pro-rata basis." The Executive Board has yet to discuss how the interest earnings should be handled when accounting for the pro-rata contributions.

Thomas McLeod asked whether the \$132,000 earned interest for the Housing Capital Fund would be added to the fund and credited to the city as contributions. Claire Goodwin confirmed that was the current direction from the ILA.

Claire Goodwin presented the Executive Board with three options for directing SKHHP staff to use the interest earnings. The beginning and ending fund balances of the draft 2025 budget are not listed pending the Executive Board's feedback on using the interest earnings.

Option 1: Incorporate the interest earnings into the operating budget fund balance for the 2025 budget.

Option 2: Apply the interest earnings to the Housing Capital Fund.

Option 3: Postpone the decision until next year.

Sunaree Marshall asked if SKHHP staff had investigated if 10% of the SHB 1406 funds collected could be used for administrative purposes. Claire Goodwin confirmed the topic would come up as part of the Housing Capital Fund Guidelines discussion.

Sunaree Marshall said lenders and banks are beginning to change their relationship with the affordable housing market. She expressed caution with Option 2 because there is uncertainty in the affordable housing market over the next few years. SKHHP may need additional legal support to handle the new environment and contracting requirements.

Thomas McLeod asked if the earned interest was solely on the Housing Capital Funds or if the Operational Contributions have also earned interest. Claire Goodwin confirmed it was just the Housing Capital Funds. As the funds wait to be distributed to awarded projects, the higher interest rates are bringing in a substantial return. Thomas McLeod added that he liked the practice of keeping the same funds together and liked Option 2.

Traci Buxton asked if HB 1590 funds could also be used for administrative costs. Claire Goodwin stated her interpretation was no, but other jurisdictions may hold a different opinion. Traci Buxton said she would need a definitive answer to the question about using SHB 1406 funds for administrative costs. Claire Goodwin confirmed that she was confident that 10% of SHB 1406 funds could be used for administrative costs, but the enabling legislation of each jurisdiction would need to be reviewed to confirm that SKHHP could implement the concept.

Traci Buxton asked if the law clearly stated that interests earned on SHB 1406 and HB 1590 funds had to be considered capital fund dollars. Claire Goodwin stated that SKHHP received legal advice that the interest could be used as capital fund dollars.

Traci Buxton asked if SKHHP is still spending down the overabundance in the operational budget or if all revenues are being used for operations. Claire Goodwin responded that SKHHP is still spending more on operations than it brings in. Traci Buxton asked if this meant SKHHP should use the earned interest funds to support the operational budget. Claire Goodwin responded that the Executive Board acted in 2021 to raise member dues to work toward a balanced budget. It would be something to consider if a new body of work or additional staff was needed to accommodate a work plan or contract change. SKHHP could also reduce spending in other areas.

Dana Ralph said she was fully supportive of SKHHP's collaborative nature and liked the option to use it to stabilize the operating budget if it's allowed. It would be challenging for some jurisdictions to see an increase in membership dues past the initial planned increases.

Sunaree Marshall mentioned that King County uses interest on its funds to pay for staff to administer their contracts. This has become a regular practice among some funders since interest earnings become more flexible once you have it.

Claire Goodwin asked if there was a general agreement to add the balance to the Housing Capital Fund and consider adding the 10% from SHB 1406 for administrative costs next year. Dana Ralph said the group wanted to solidify the legal opinion on utilizing 10% of SHB 1406 funds for administrative expenses.

Eric Zimmerman added that he believes his jurisdiction would be willing to consider increasing its membership contribution if it helped to balance the operational budget. Claire Goodwin responded that it would be best to wait until 2026 when the current yearly increases to the membership contribution are scheduled to end. At that time, SKHHP staff will better understand the budget needs.

Sean Kelly asked for a cover letter reviewing the interest amounts and planned action to bring back to his City Council. Claire Goodwin responded that a detailed breakdown of interest earned

would be provided as part of the 2025 SKHHP Work Plan and Budget presentations to member councils.

Claire Goodwin will incorporate today's feedback into the draft Work Plan and Budget and present the updated version at the April Executive Board meeting. If no further changes are needed, the aim will be to adopt the 2025 SKHHP Work Plan and Budget on April 19.

b. 2024 HOUSING CAPITAL FUND GUIDELINES AND PRIORITIES

Claire Goodwin transitioned into planning for the 2024 Housing Capital Fund, SKHHP's third annual funding round. The Executive Board adopted annual guidelines in 2022 and made a few revisions last year. The 2023 Housing Capital Fund Guidelines were included in the agenda packet for review.

This year, SKHHP was presented with an exciting opportunity with SeaTac joining us. When the City of SeaTac joined SKHHP in January, the Council committed \$300,000, sourced from SeaTac's General Fund, to support the SKHHP Housing Capital Fund. While there was some discussion about the use of these funds at that time, Claire Goodwin communicated to the SeaTac City Council that as unrestricted funds supporting the Housing Capital Fund, they could be used to fund homeownership or preservation projects up to 80% AMI or apply to our existing restrictions, just as examples.

Claire Goodwin is seeking feedback from the Executive Board on how the funds should be used. The Board's answer will affect how the funds are presented in the Guidelines. There are a few options to consider, each with varying degrees of flexibility.

The most flexible option would be to add it to the guidelines as unrestricted and see where it fits best based on the applications SKHHP receives. Applicants are not asked to indicate which funding source they seek; SKHHP staff match their request with which funding sources could be applied. SKHHP would use a similar process for general funds, except it would be noted that eligible uses are within some parameters, such as funding up to 80% AMI.

General funds could also be added to either of the existing fund sources. For example, if applied to the SHB 1406 funds available, the general funds would be restricted to the conditions set forth for those funds. Funding projects up to 60% AMI, for example.

Another idea that doesn't allow for as much flexibility but may be a strong option given the unrestricted nature of the funds is to fund the rehabilitation/preservation or homeownership opportunities for 60%- 80% of AMI households.

Traci Buxton spoke in support of the first option.

Dana Ralph said she continues to be interested in preservation and homeownership and would like to see SKHHP provide more opportunities for residents to own a home.

Sunaree Marshall agreed but noted that the General Fund amount is less than the smallest amount requested by a project. SKHHP could say the funds are unrestricted, but we have a preference as a funder. She also asked if the City of SeaTac would continue to use General Funds for the SKHHP Housing Capital Fund. Claire Goodwin responded that likely moving forward, SeaTac would not contribute from their General Fund.

Carmen Rivera responded that she agreed with Dana Ralph about supporting homeownership.

Thomas McLeod asked if they could put the funds in the more flexible option but move them later if the Board wanted to move them to the less flexible option. Claire Goodwin responded that it could be moved. For example, if the funds were applied to the flexible option but a project needed additional funding during the application review, the amount could be moved to support that project. This would be an element that the Advisory Board would also be able to support and provide an opinion on.

Dana Ralph wanted to ensure outreach was increased to include more preservation and homeownership projects and would like to ensure the available funds would all be spent.

Kristina Soltys supported the funds being used for homeownership and preservation, but with few unrestricted funding sources, she would like to retain as much flexibility as possible.

Regarding funding priorities, Claire Goodwin recommended that the language around the preservation priority be modified to include income-restricted properties and not just naturally occurring affordable housing.

Additionally, the homeownership priority has been updated to include recent legislative changes made by SB 6173, which allow RCW 82.14.540 funds to support affordable homeownership projects up to 80% AMI. Up to four jurisdictions in SKHHP may have to update their enabling legislation to include homeownership projects up to 80% AMI. SKHHP staff will notify the jurisdictions that need to make a change, and the language will be flexible to allow funds to be used up to 80% AMI if the SKHHP members support the change.

Claire Goodwin spoke about the Advisory Board's expressed interest in adding Universal Design to the funding priorities. Universal Design is a design practice that develops housing to be accessible to all users. Examples of this practice include no-step entryways, curb-free showers, and widened doorways to support wheelchair users. Claire Goodwin offered to conduct additional research and present findings at the next Board meeting, especially as it relates to the affordable housing developer perspective.

Dana Ralph said she needed more information but would be interested in learning more about the topic. She expressed interest in a middle ground when including it as a priority, such as a set number of units that support residents with disabilities.

Kristina Soltys expressed concerns about the additional costs and how they might impact a project.

Eric Zimmerman said that in an emergency setting, you would build to support the most significant need possible. Due to the nature of the crisis, there must be a balance between reaching the greatest need and changing design standards to increase housing quality.

Sunaree Marshall said that Universal Design has been discussed during King County's funding cycles, but that the County was still learning about the concept. She stated that the Executive Board hasn't received a briefing on the topic yet. She would support having an educational briefing over the summer.

Dana Ralph concluded there was a consensus not to include it as a priority in this funding round, but there was a desire to learn more.

Claire Goodwin asked if there were any areas of the Housing Capital Fund priorities that the Executive Board would like to change.

Dana Ralph acknowledged that the priorities were in alphabetical order, and there should be a note that they are not in order of priority.

VI. UPDATES/ANNOUNCEMENTS

Dorsol Plants prepared a final legislative review and included it in the agenda packet.

Claire Goodwin updated the Executive Board that she would take nineteen weeks of maternity leave, and Jeff Tate would serve in her place while on leave. The Executive Board meetings will continue with the briefing topics the Executive Board selected and an affordable housing tour. SKHHP's work will continue during her maternity leave, except for contracting work.

VII. ADJOURN

Dana Ralph adjourned the meeting at 3:03 PM.

DP

Program Coordinator-SKHHP