



**SKHHP Advisory Board
February 6, 2026
3:30 – 5:30 PM
Zoom Meeting**

Zoom Link: <https://us06web.zoom.us/j/89734407973?pwd=cnlISFU4dXFJaFN5TGlwTWlxZHINZz09>

Meeting ID: 897 3440 7973

Password: 981696

Phone: 253-215-8782

<u>Time</u>	<u>Agenda</u>
3:30	Welcome / Introductions / Opening
3:40	December 5, 2024 Meeting Minutes
3:45	Notification on Awarded Housing Capital Fund Project Changes
4:05	2025 Work Plan - Action 11: Advisory Board Education and Engagement
4:30	2026 Work Plan Survey
4:45	Updates / Announcements
5:00	Closing



I. CALL TO ORDER

Dorsol Plants called the meeting to order at 3:37 PM.

ROLL CALL/ESTABLISHMENT OF QUORUM

Advisory Board members present: Ashley Kenny, Kent Hay, Kathleen Hosfeld, Phoebe Anderson-Kline, Grace Wood, Uche Okezie, Marie Arns.

Other attendees: Dorsol Plants, SKHHP; Claire Goodwin, SKHHP; Abby Anderson, KCRHA.

II. NOVEMBER 7, 2024 MEETING MINUTES

Kathleen Hosfeld motioned to approve the November 7, 2024 minutes, seconded by Phoebe Anderson-Kline. (7-0)

III. EXECUTIVE BOARD UPDATE

Dorsol Plants reported that the Executive Board adopted the Advisory Board's 2024 Housing Capital Fund funding recommendation. Dorsol Plants shared that the Executive Board appreciated how thoughtful and attentive the Advisory Board had been to each project during the evaluation. As part of their November meeting, the Executive Board had a brief discussion related to the process for notifying the Executive Board when a project changes after funding is committed.

IV. SKHHP HOUSING CAPITAL FUND AFTER ACTION REVIEW

Dorsol Plants facilitated a review of the 2024 Housing Capital Fund process to capture feedback or areas of improvement to prepare for the 2025 funding round. The discussion began by asking the Board how the review of the projects went.

Kent Hay stated that the review went smoothly.

Uche Okezie appreciated the staff breakdown for each project so the Board could focus on the critical details of the projects.

Phoebe Anderson-Kline recused herself from the vote but appreciated how well-organized and informative the meeting materials related to the application review had been.

Maria Arns said she appreciated being able to bring her questions and work through them together in a group.

Claire Goodwin asked if having the application summaries earlier in the process would be helpful or if having the applications first was better. Kent Hay responded that earlier would be better. Maria Arns said the timing worked for her this year. Uche Okezie stated she didn't have a preference.

Dorsol Plants asked how the evaluation process itself went, including the evaluation form and assigning monetary amounts to projects.

Kent Hay said having the summaries to accompany the presentation and having the materials to refer to was helpful. Once you got into the rhythm, it was good.

Dorsol Plants asked how the Board felt the evaluation process went related to concerns that projects should be judged based on their individual merit instead of competing against other projects.

Maria Arns responded that she had to remember to check herself and consider the entire housing pipeline. A sense of community is vital to her, and larger apartment complexes can be a challenge to bring people together compared to smaller homeownership projects.

Dorsol Plants asked if there were things SKHHP staff could provide, like training or other support to prepare for the 2025 application review and evaluation.

Kent Hay and Uche Okezie responded that the preparations this year worked well.

Dorsol Plants asked if there were knowledge gaps the Board would like to learn more about before the 2025 review.

Kent Hay mentioned that during the review, it was difficult to understand the harm reduction philosophy of some applicants. He would appreciate a way for applicants to more clearly identify the type of internal program policies that would be in place after funding.

Claire Goodwin added that SKHHP can ask clarifying questions after receiving the application materials to help clarify the information. This year's applicants were incredibly responsive to follow-up questions, which was appreciated.

Dorsol Plants asked if there were any general areas for improvement for the process next year.

The consensus was that this year's funding round was effective and successful.

IV. 2025 ADVISORY BOARD PREVIEW

Dorsol Plants reviewed the 2025 Advisory Board meeting dates and noted that the July 3rd, 2025 meeting date may be one to consider changing. He also stated that the first meeting would fall on January 2, and many people would still be on vacation.

The Advisory Board had a consensus to cancel the January 2, 2025 meeting.

Dorsol Plants reviewed the Executive Board meetings in 2025, and which Advisory Boardmember was requested to attend as the liaison between the boards. He clarified that there was some flexibility and that he would work with Advisory Boardmembers who may have a conflict on the date they were assigned. The Executive Board will always have a virtual meeting option, but four meetings a year are hybrid in March, June, September, and December.

Phoebe Anderson-Kline asked what time the Executive Board meetings took place. Dorsol Plants responded that they were from 1:00 to 3:00 PM.

VIII. UPDATES & ANNOUNCEMENTS

Uche Okezie informed the Advisory Board that she would be stepping down in the New Year. She hopes to rejoin in the following year or the one after.

Dorsol Plants informed the Advisory Board that Patience Malaba will be stepping away from the Board, and SKHHP staff will work with HDC to appoint a replacement representative.

IX. CLOSING/ADJOURN

The meeting was adjourned at 4:06 PM.

February Meeting

Claire Goodwin, SKHHP Executive Manager

Dorsol Plants, SKHHP Program Coordinator

February 6, 2025

SKHHP Advisory Board



Communicating Changes to Projects

Update the Executive Board	Administrative Changes
Greater than 10% AMI change	Less than 10% AMI change
Added or reduced entire project unit count by 20% or more	Added or reduced entire project unit count by less than 20%
Specific population added or entirely removed from project	Use of funds (construction, softs costs, acquisition, and other development costs)
Footprint change greater than 20% or more of total square footage	Footprint change less than 20% of total square footage
Unit mix change on 25% or more of units (population served, AMI, unit type)	Unit mix change on less than 25% of units (population served, AMI, unit type)
Funds supporting different number of units	Change in project development budget

Advisory Board Education and Engagement Ideas



City of Auburn Main Street 1920
White River Valley Museum Collection, Gift of Pauline Franzen.

SKHHP Education and Engagement

SKHHP Interlocal Agreement (ILA): A board consisting of twelve to fifteen community members appointed by the Executive Board to.....provide public education and community outreach services.

Work Plan Action 11: Coordinate with the Advisory Board in collaboration with housing organizations and stakeholder groups to provide education and engagement opportunities for elected officials and community members.

2024 Education and Engagement

- Presentation to the SKHHP Executive Board on “Practical Solutions to Homelessness”
- Supported a tour of Affordable Housing in South King County including MSC and Homestead CLT

2026 Work Plan Survey



Hoquiam Train at Auburn Depot 1955
White River Valley Museum Collection, Gift of Albert E. Farrow.

No.	Event	Date	Topic	Audience	Challenge	Description	Advisory Board Participation	SKHHP Staff Participation	Outstanding Questions
1	Comprehensive Plan Workshops	Various/TBD	Raise awareness and participation in Comprehensive Plan work	General Public and the municipalities	Low	Support outreach efforts for South King County cities' Comp Plans	Serving as trusted communicator to inform residents about event and attend to encourage participation	Provide event information and coordinate between organizers and the Advisory Board	
2	Ground Breaking	Various/TBD	Support ribbon cutting and other events supporting Housing Capital Fund (HCF) awardees	General Public/Elected Officials	Low	Attend events connected to HCF award winners to support outreach and education	Attend the event and be willing to speak about the positive impact of regional collaboration and support for increased funding	Provide event information and coordinate between organizers and the Advisory Board	
3	Presentation to Executive Board	8/16/24 1-3pm	What is supportive housing and who is eligible for it Open to other topics	SKHHP Executive Board and other interested parties	Low	Provide briefing on what supportive services are, what services have been data proven to be effective, and what criteria may serve as a barrier to access once built	Research, prepare, and present to the SKHHP Executive Board	Provide research support, presentation editing, and coordination	
4	Support Affordable Housing Tour	9/20/24 1-3pm		SKHHP Board and other interested parties	Low	Tour housing sites connected to SKHHP or affordable housing such as Victorian Place II, Miller Creek, and Sunset Neighborhood	Support selection of tour sites, attend the tour, ride along and provide educational briefings when appropriate	Coordinate transportation and event	
5	Open House	TBD	Affordable Housing Development and Operation	General Public/Elected Officials	Medium	Support an open house of affordable housing project not connected with the HCF in SKC	Attend the event and be willing to speak about the positive impact of regional collaboration and support for increased funding	Support event selection and coordination between organizers and the board	
6	Public Gathering/Event	TBD	Lead topic with breakout sessions	General Public/Elected Officials	Very High	Hold a gathering of neighbors event which includes one primary speaker and breakouts on multiple topics related to housing	Select topic, coordinate attendance, staff the event	Coordinate location and assist event planning	