



SOUTH KING HOUSING AND HOMELESSNESS PARTNERS

Housing Capital Fund – Notice of Intent to Apply

Submission of the Intent to Apply form is required before a pre-application meeting can be scheduled. A pre-application meeting is required in order to be eligible to apply to the funding round. SKHHP staff will contact you to schedule this meeting using the contact information provided on your Intent to Apply form.

Please email your completed Intent to Apply form to dplants@skhhp.org.

Applicants are required to schedule a pre-application meeting held no later than August 4, 2025 and to submit an intent to apply form in advance of the required pre-application meeting to identify and discuss potential issues.

Please respond to all 15 of the following questions to inform SKHHP of your intent to apply to the 2025 SKHHP Housing Capital Fund.

APPLICANT INFORMATION

PROJECT NAME:

AMOUNT REQUESTED:

APPLICANT NAME:

APPLICANT PHONE NUMBER:

APPLICANT EMAIL ADDRESS:

1. Please identify the **lead contact** to work with SKHHP staff to schedule a **REQUIRED pre-application meeting** for your organization.

NAME: _____ **TITLE:** _____

ORGANIZATION: _____

PHONE: _____ **EMAIL:** _____

2. If applicable, **please identify the development consultant**, years of experience, current projects, name of the project lead, and their email address and phone number.

PROJECT SUMMARY INFORMATION

3. **Please list the project address**, including City, State, and zip code.

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

4. **PROJECT TYPE** (check all that apply)

- ☐ Rental
- ☐ Homeownership
- ☐ Transit-oriented development (within ½ mile of existing or planned high capacity transit)
- ☐ Homeless housing – permanent supportive housing or permanent housing with supports
- ☐ 4% Low Income Housing Tax Credit project
- ☐ 9% Low Income Housing Tax Credit project
- ☐ Equitable community-driven affordable housing development project
- ☐ Other:

5. ACTIVITY TYPE (check all that apply)

- ☐ Acquisition
- ☐ Rehabilitation
- ☐ New Construction
- ☐ Redevelopment
- ☐ Preservation
- ☐ Expiring tax credit property
- ☐ Mobile Home Park preservation
- ☐ Mixed Use
- ☐ Other:

6. Please provide a brief narrative summary of the proposed project, including the location, project type, target population, number of units and their affordability, parking requirements, any non-residential uses such as commercial or community space, estimated completion date, and any challenges for the project.

SITE AND RELOCATION INFORMATION

7. If site control has been established, please indicate the form of site control by checking below.

“Site control” is widely used in the development community to indicate the rights to acquire or lease site. If site control is not established, please briefly explain in “other” category.

- ☐ Deed
- ☐ Purchase contract
- ☐ Purchase option
- ☐ Lease
- ☐ Lease option
- ☐ Other:

8. What is the zoning of the project site, and is the proposed project consistent with that zoning? If not, where is project in the re-zone process?

9. Is relocation anticipated for the project? Check all that apply.

- ☐ Permanent
- ☐ Temporary
- ☐ Residential
- ☐ Commercial
- ☐ No relocation
- ☐ Other:

PRIORITY AND POPULATION

10. Which SKHHP Housing Capital Fund priority, if any, does this project meet? Check all that apply.

- ☐ **Collaboration.** Project sponsor is working in collaboration/partnership with local community-based organizations.
- ☐ **Community Connections and Engagement.** Project sponsor has demonstrated connections and direct experience with populations they are proposing to serve, and proven success in community engagement and involvement in decision-making.
- ☐ **Disproportionate impact.** Project will ensure housing proactively meets the needs of and is available to populations most disproportionately impacted by housing costs while complying with relevant federal, state, and local fair housing laws.
- ☐ **Economic Opportunity.** Projects that support the advancement of economic opportunity are a high priority. This includes proximity to transit, commercial cores, and connections to workforce development and other services that promote upward mobility, including, but not limited to childcare centers, higher education institutions, and libraries.
- ☐ **Environmental Benefit.** Projects that encourage positive health outcomes based on environmental factors are a high-priority and may include, but are not limited to, housing within 0.5 mile to open spaces, parks, neighborhood gardens, and tree-canopies and projects which avoid or mitigate exposure to environmental hazards and pollutants.
- ☐ **Extremely Low Income and Supportive Housing.** Proposals that provide rental housing for individuals and families earning 0-30% AMI and proposals that incorporate supportive services are a high priority.
- ☐ **Homeownership.** Project will provide homeownership opportunities for individuals and families earning up to 60% AMI.
- ☐ **Leverage of Private and Public Investment.** Project sponsor has pursued private and public investment opportunities that provide maximum leverage of local resources and/or project already has funding secured.
- ☐ **Preservation.** Project will preserve housing at risk of conversion to market-rate housing. This includes housing units with expiring affordability requirements or preservation of residential rental properties that are affordable to households earning 60% AMI but do not have affordability requirements.

- ☐ **Racial Equity.** SKHHP encourages proposals that advance racial equity through strategies that intentionally dismantle the racially disparate impacts of our current housing system and that interrupts cyclical generational poverty. Strategies may include, but are not limited to: preserving communities at risk of displacement; creating project partnerships that give voice and ownership to communities of color; affirmatively marketing new housing opportunities to populations disproportionately experiencing cost burden and housing insecurity; and addressing historic inequities in access to homeownership.
- ☐ **Transit-Oriented Development.** Project is located within ½ mile of an existing or planned high-capacity transit station, defined as fixed rail (light rail or Sounder train), bus rapid transit, or other high frequency bus stop.

11. Please describe the population(s) that will be served by the proposed project.

12. Please briefly describe the proposed services anticipated at the project site serving the population(s) indicated above.

13. Please indicate if any of the following operating and/or service subsidies have been approved and/or will be requested for your project. Please do not leave any blanks, enter '0' if the source is not expected.

- ☐ Section 8 Voicers (#):
- ☐ Operating support, rental assistance, & supportive services (in dollars):
- ☐ MIDD Behavioral Health funding (in dollars):
- ☐ Foundational Community Supports (FCS) funding (in dollars):
- ☐ Veterans Affairs Supportive Housing (VASH) funding (in dollars):
- ☐ Other funding (in dollars):

14. NUMBER OF UNITS BY AFFORDABILITY AND UNIT TYPE. Please enter your project's information in the yellow- highlighted cells.

	30%	40%	50%	60%	80%	Mgr	>80%	Total
Studios								
One Bedroom								
Two Bedroom								
Three Bedroom								
Four Bedroom								
Five Bedroom								
Total								

15. LIKELY FUNDING SOURCES AND USES. Please enter your project's information in the yellow highlighted cells.

SOURCES

SKHHP HCF	
King County	
LIHTC equity (4% or 9%)	
Residential Debt/Bonds	
Commercial Debt	
State HTF	
Capital Campaign	
New Markets Tax Equity	
Deferred Developer Fee	
Other	
Other	
Other	
TOTAL	

USES

Acquisition	
Construction	
Professional fees	
Developer Fee	
Other Development Costs	
TOTAL	