



## I. CALL TO ORDER

Claire Goodwin called the meeting to order at 1:04 PM.

## ROLL CALL/ESTABLISHMENT OF QUORUM

**Executive Board members present:** Merina Hanson, City of Kent; Kristina Soltys, City of Covington; Gene Achziger, City of Des Moines; Brian Davis, City of Federal Way; Victoria Schroff, City of Maple Valley; Eric Zimmerman, City of Normandy Park; Carmen Rivera, City of Renton; James Lovell, City of SeaTac; Dennis Martinez, City of Tukwila; Diana Glauber, King County.

**Others present:** Claire Goodwin, SKHHP Executive Manager; Dorsol Plants, SKHHP Program Coordinator; James Alberson, City of Renton (Alternate); Jessica de Baros, SKHHP Advisory Board; Saja Ahmed, KCHA; Marc Cote, Parkview Services; Ryan Makinster, Habitat for Humanity Seattle/King & Kittitas County; Amanda McElvaney, WaFd Bank; Evan Maxim, City of SeaTac; Laurel Humphrey, City of Tukwila; Angie Mathias, City of Renton; McCaela Daffern, King County; Owen Goode, City of Auburn; Dafne Hernandez, City of Covington; Jason Gauthier, SSHA3P; Sarah Loeffler, City of Burien.

Carmen Rivera joined at 1:30 PM

## II. PUBLIC COMMENT

No public comment was received.

## III. APPROVAL OF AUGUST 15, 2025 AND SEPTEMBER 19, 2025 MINUTES

Eric Zimmerman moved to approve the August 15, 2025 and September 19, 2025 minutes as presented, seconded by Kristina Soltys. Motion was approved (10-0)

## IV. AGENDA MODIFICATIONS

No modifications to the agenda were made.

## V. BOARD BUSINESS

### a. APPOINTING MEMBERS TO THE SKHHP ADVISORY BOARD

Dorsol Plants reviewed the SKHHP Advisory Board recruitment process which began in June 2025 and introduced two candidates for reappointment and five candidates for appointment to the SKHHP Advisory Board

James Lovell moved to adopt SKHHP Resolution 2025-03, seconded by Dennis Martinez. Motion was approved (10-0)

Jessica de Baros, Saja Ahmed, Marc Cote, Ryan Makinster, and Amanda McElvaney introduced themselves to the Board following their appointment to the SKHHP Advisory Board.

## **b. HOUSING CAPITAL FUND PROJECT APPLICATION REVIEW**

Claire Goodwin provided a summary of the six projects which applied to the 2025 SKHHP Housing Capital Fund to the Board.

## **c. SKHHP LEGISLATIVE FORUM DEBRIEF**

Claire Goodwin reported on the SKHHP Legislative Forum held on September 19, 2025.

The Board provided favorable feedback, noting the forum's effectiveness, and provided input to be incorporated into planning for future forums.

## **VI.UPDATES/ANNOUNCEMENTS**

Claire Goodwin informed the Board that the King County Council adopted the 2026 SKHHP Work Plan and Budget on October 6, 2025.

Claire Goodwin informed the Board that the Maple Valley City Council is scheduled to hold a study session on Monday, October 20, to discuss options for pooling funds for SKHHP's Housing Capital Funds.

Claire Goodwin informed the Board that SKHHP staff are actively developing contracts for the following projects: Mercy Housing NW's Kent Multicultural Village, Multiservice Center's White River, and Habitat for Humanity Seattle/King & Kittitas Counties' Burien Miller Creek.

Claire Goodwin reported that she attended the Mercy Housing NW Burien Family Housing project groundbreaking ceremony on September 19, along with Vice Chair Dana Ralph and Burien Mayor Kevin Schilling.

Claire Goodwin informed the Board that SKHHP staff will discontinue attaching meeting packets to Microsoft Outlook Calendar invitations. This change is being implemented to comply with internal data storage policy requirements.

Claire Goodwin informed the Board that she will be attending the Affordable Housing Finance Live Conference in Chicago from November 17–19. She noted that she will be reachable via cellphone if needed.

## **VII.ADJOURN**

Kristina Soltys moved to adjourn the meeting at 2:29 PM, seconded by Victoria Schroff. Motion was approved (9-0)

*Dorsol Plants*

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Dorsol Plants, Program Coordinator