



**SKHHP Executive Meeting
November 21, 2025**

MINUTES

I. CALL TO ORDER

Dana Ralph called the meeting to order at 1:03 PM.

ROLL CALL/ESTABLISHMENT OF QUORUM

Executive Board members present: Dana Ralph, City of Kent; Gene Achziger, City of Des Moines; Victoria Schroff, City of Maple Valley; Eric Zimmerman, City of Normandy Park; Carmen Rivera, City of Renton; James Lovell, City of SeaTac; Sunaree Marshall, King County; Angelina Allen-Mpyisi, City of Federal Way (alternate); Anyah Zupancic, City of Burien (alternate).

Others present: Claire Goodwin, SKHHP Executive Manager; Dorsol Plants, SKHHP Program Coordinator; James Alberson, City of Renton (alternate); Maria Arns, SKHHP Advisory Board; Laurel Humphrey, City of Tukwila; Angie Mathias, City of Renton; Merina Hanson, City of Kent; Affiong Ibok, KCRHA; Jason Gauthier, SSHA³P; McCaela Daffern, King County; Johnny Vong.

II. PUBLIC COMMENT

No public comment was received.

III. APPROVAL OF OCTOBER 17, 2025 MINUTES

Gene Achziger moved to approve the October 17, 2025 minute as corrected, seconded by James Lovell. Motion was approved (9-0)

IV. AGENDA MODIFICATIONS

No modifications to the agenda were made.

V. BOARD BUSINESS

a. TWG POTENTIAL AWARD REALLOCATION

Claire Goodwin updated the Board on the TWG Pandion at Star Lake project and reviewed potential criteria to determine when to rescind the awards granted to TWG.

James Lovell moved to adopt criteria under which SKHHP would rescind the two SKHHP Housing Capital Fund awards made to TWG for the Pandion at Star Lake project, seconded by Eric Zimmerman. Motion was approved (9-0)

b. 2025 SKHHP HOUSING CAPITAL FUND RECOMMENDED ALLOCATIONS

Claire Goodwin reviewed the two funding recommendations made by the SKHHP Advisory Board for the 2025 SKHHP Housing Capital Fund.

Table 1: Funding Recommendation - Scenario 1

Project sponsor and name	Recommended funding – HB 1590	Recommended funding – SHB 1406
African Community Housing & Development – African Diaspora Cultural Anchor Village	\$1,200,000	--
St. Stephen Housing Association – Steele House	\$1,820,850	--
Mental Health Housing Foundation – Steel Lake	--	\$922,000
TOTAL	\$3,020,850	\$922,000

Table 2: Funding Recommendation - Scenario 2

Project sponsor and name	Recommended funding – HB 1590	Recommended funding – SHB 1406
African Community Housing & Development – African Diaspora Cultural Anchor Village	\$2,100,000	--
St. Stephen Housing Association – Steele House	\$1,820,850	--
Mental Health Housing Foundation – Steel Lake	\$1,000,000	
Multi-Service Center – Maple Lanes Estates	--	\$922,000
TOTAL	\$4,920,850	\$922,000

Eric Zimmerman moved to approve SKHHP's 2025 primary Housing Capital Fund allocation recommendation and secondary Housing Capital Fund allocation recommendation with direction to forward the primary allocation recommendation to member City Councils participating in the 2025 Housing Capital Fund funding round; provided that, should the TWG awards be rescinded by December 31, 2025, the Board's direction is to forward the secondary allocation recommendation to member City Councils participating in the 2025 Housing Capital Fund funding round, seconded by Victoria Schroff. Motion was approved (9-0)

c. SKHHP BIENNIAL BUDGET

Claire Goodwin reviewed the proposal to transition the SKHHP budget process to a biennial cycle, as suggested by the Board during the development of the SKHHP five-year plan.

The Board was supportive of the transition.

d. 2025 THIRD QUARTER PROGRESS REPORT

Claire Goodwin reviewed the 2025 Third Quarter Progress Report.

VI.UPDATES/ANNOUNCEMENTS

James Lovell and Sunaree Marshall raised concerns about the recent modifications to the HUD Continuum of Care (CoC) Notice of Funding Opportunity (NOFO) that provides funding for Permanent Supportive Housing and other regional homelessness solutions.

Claire Goodwin informed the Board of the cancellation of the December SKHHP Executive Board meeting. The next scheduled meeting will take place on January 16, 2026.

Claire Goodwin shared with the Board that nominations for the SKHHP Chair and Vice Chair will be accepted until December 19. The election of new officers is scheduled to occur at the Executive Board meeting on January 16, 2026.

Claire Goodwin extended an invitation to Board members for individual meetings in preparation for 2026. She will follow up with scheduling details via email after the meeting.

VII.ADJOURN

Dana Ralph adjourned the meeting at 2:17 PM.

Dorsol Plants

Dorsol Plants, Program Coordinator