



I. CALL TO ORDER

Nancy Backus called the meeting to order at 1:03 PM.

ROLL CALL/ESTABLISHMENT OF QUORUM

Executive Board members present: Nancy Backus, City of Auburn; Dana Ralph, City of Kent; Gene Achziger, City of Des Moines; Victoria Schroff, City of Maple Valley; Eric Zimmerman, City of Normandy Park; James Lovell, City of SeaTac; Sunaree Marshall, King County; Brian Davis, City of Federal Way; Liz Stead, City of Burien; Kristina Soltys, City of Covington; Dennis Martinez, City of Tukwila.

Others present: Claire Goodwin, SKHHP Executive Manager; Dorsol Plants, SKHHP Program Coordinator; James Alberson, City of Renton (alternate); Didem Pierson, City of Maple Valley (alternate); Anyah Zupancic, City of Burien (alternate); Matt Torpey, City of Maple Valley; Laurel Humphrey, City of Tukwila; Angie Mathias, City of Renton; Dafne Hernandez, City of Covington; McCaela Daffern, King County; Affiong Ibok, KCRHA; Jason Gauthier, SSHA³P.

Carmen Rivera joined at 1:11 PM

II. PUBLIC COMMENT

No public comment was received.

III. APPROVAL OF NOVEMBER 21, 2025 MINUTES

Kristina Soltys moved to approve the November 21, 2025 minute as corrected, seconded by James Lovell. Motion was approved. (11-0)

IV. AGENDA MODIFICATIONS

No modifications to the agenda were made.

V. BOARD BUSINESS

a. ELECTION OF CHAIR AND VICE CHAIR

Nancy Backus informed the Board that nominations for Chair and Vice-Chair were opened during the November and December 2025 meetings. Nancy Backus was nominated for Chair and Dana Ralph for Vice-Chair. After a final call for nominations, none were added.

Nancy Backus turned the meeting over to Claire Goodwin to conduct the Chair and Vice-Chair elections.

Dennis Martinez moved to approve the nomination of Nancy Backus for SKHHP Chair, seconded by Eric Zimmerman. Motion was approved. (12-0)

Eric Zimmerman moved to approve the nomination of Dana Ralph for SKHHP Vice Chair, seconded by Kristina Soltys. Motion was approved. (12-0)

Claire Goodwin turned the meeting over to Nancy Backus following the conclusion of the elections.

b. UPDATE ON TWG AWARD REALLOCATION

Claire Goodwin informed the Board that the TWG Pandion at Star Lake award was not reallocated during the 2025 Housing Capital Fund, pending further updates regarding a potential funding award from Amazon.

c. 2026 EXECUTIVE BOARD MEETING DATES

Claire Goodwin reviewed the proposed 2026 SKHHP Executive Board meeting schedule with the Board.

Dana Ralph moved to approve the 2026 Executive Board meeting dates, seconded by Carmen Rivera. Motion was approved. (12-0)

d. ILA AMENDMENT UPDATE – BIENNIAL WORK PLAN AND BUDGET

Claire Goodwin reviewed a draft ILA Amendment that would transition the SKHHP work plan and budget process from annual to biennial. Other minor updates include incorporating members who have joined since the ILA was adopted, such as Maple Valley and SeaTac.

e. 2027-28 WORK PLAN AND BUDGET SURVEY

Claire Goodwin asked the Board to complete a survey to aid in the development of the SKHHP 2027-28 Work Plan and Budget.

The Board completed the survey.

f. 2026 LEGISLATIVE UPDATE

Dorsol Plants updated the Board on the 2026 Washington State Legislative Session.

Claire Goodwin updated the Board on a joint letter being circulated by Habitat for Humanity Seattle-King & Kittitas Counties. The letter to the Governor and Department of Commerce highlights that only 9% of King County homeownership applications were funded in the 2025 Housing Trust Fund awards.

VI.UPDATES/ANNOUNCEMENTS

Claire Goodwin shared that the Executive Board has two members transitioning out of their roles. Sunaree Marshal, representing King County, and Thomas McLeod, representing Tukwila, will be stepping away from the Executive Board. Dennis Martinez will serve as the new representative for Tukwila; King County has not yet selected a new Board member.

Claire Goodwin updated the Board that she will be on vacation from February 2 to February 9.

Claire Goodwin informed the Board that she has met or scheduled meetings with most Board members. She noted that she will reach out to the remaining members following the meeting to ensure she has the opportunity to meet with everyone.

VII.ADJOURN

Nancy Backus adjourned the meeting at 2:24 PM.

Dorsol Plants

Dorsol Plants, Program Coordinator