



I. CALL TO ORDER

Claire Goodwin called the meeting to order at 1:04 PM.

ROLL CALL/ESTABLISHMENT OF QUORUM

Executive Board members present: Dana Ralph, City of Kent; Gene Achziger, City of Des Moines; Victoria Schroff, City of Maple Valley; Eric Zimmerman, City of Normandy Park; James Lovell, City of SeaTac; Keith Niven, City of Federal Way (Alternate); Liz Stead, City of Burien; Kristina Soltys, City of Covington; Dennis Martinez, City of Tukwila.

Others present: Claire Goodwin, SKHHP Executive Manager; Dorsol Plants, SKHHP Program Coordinator; Kathleen Hosfeld, SKHHP Advisory Board; Didem Pierson, City of Maple Valley (alternate); Anyah Zupancic, City of Burien (alternate); Matt Torpey, City of Maple Valley; Laurel Humphrey, City of Tukwila; Merina Hanson, City of Renton; McCaela Daffern, King County.

Liz Stead joined at 1:15 PM

II. PUBLIC COMMENT

No public comment was received.

III. APPROVAL OF JANUARY 16, 2026 MINUTES

Dennis Martinez moved to approve the January 16, 2026 minute as corrected, seconded by Kristina Soltys. Motion was approved. (8-0)

IV. AGENDA MODIFICATIONS

No modifications to the agenda were made.

V. BOARD BUSINESS

a. 2027-28 BIENNIAL WORK PLAN AND BUDGET DEVELOPMENT

Claire Goodwin shared initial ideas for the work plan and asked for feedback from the Board to prepare for the Work Plan and Budget Workshop on March 20, 2026.

The Board directed SKHHP staff to conduct a capacity analysis and provide a projected breakdown of work plan distribution assuming the creation of new full-time positions.

b. 2026 HOUSING CAPITAL FUND GUIDELINES

Claire Goodwin reviewed the process for the Housing Capital Fund. She asked the Board for feedback or suggested changes for the 2026 funding round. This included a proposal to change the 2026 timeline so it matches up better with other public funding groups.

c. ANNUAL/QUARTER 4 REPORT

Claire Goodwin presented the draft 2025 SKHHP Q4 and Annual Progress Report. She noted that interest earnings are currently being finalized. A completed version will be distributed and posted to the SKHHP website next week.

d. 2026 LEGISLATIVE UPDATE

Dorsol Plants updated the Board on the 2026 Washington State Legislative Session.

VI.UPDATES/ANNOUNCEMENTS

Claire Goodwin announced that the upcoming Executive Board meeting on March 20, 2026, will be the Board's first in-person session of the year. The meeting agenda will feature a dedicated workshop to support the development of the 2027-28 Work Plan and Budget.

Claire Goodwin reported that SKHHP successfully closed the contract with Mercy Housing NW for the Kent Multicultural Village project on February 18, 2026. With the completion of this agreement, SKHHP has now executed contracts and regulatory agreements for a total of five projects.

Claire Goodwin provided an update regarding Executive Order 25-12, signed by the Governor in December 2025. The order established the Washington State Task force on the Establishment of a Department of Housing. The taskforce is charged with evaluating the creation of a cabinet-level department to streamline and coordinate state housing programs. The next taskforce meeting is scheduled for April 2026.

VII.ADJOURN

Claire Goodwin adjourned the meeting at 2:48 PM.

Dorsol Plants

Dorsol Plants, Program Coordinator